



Commission Meeting Minutes

Date: June 15, 2026

Start Time: 9:01 AM

Stop Time: 11:59 AM

Location(s): Mendocino County Public Health & Zoom

Commissioners Present:

Applegate☒ Bailey☒ D'Anis☒ Haschak☒ Hills☐ May☐ Miller☒ White☒

Staff Present:

Aldrich☒ Alvarado☒ Boek☒ Carson☒ Flesch☒ Fuentes☒ Troxler☐ Kohler☒

Rounds☒ Yoast☒ Saye☒ Avalos-Garcia☒ Anderson☒ DeBiase☒ McGill☒

Public Present:

Grace Ivey (Mendocino Community Health Clinic), Chemaine de la Rosa (Leggett Valley Family Resource Center), Lily Caravello (Mendocino County), Alice Langton-Sloan (Cahto Tribe)

1. Welcome & Introductions

- The meeting was called to order at 9:01 AM.
- Attendees were welcomed by the chair.
- Roll call was conducted; introductions were made.

2. Mindful Minute

- Townley Saye, Executive Director, led attendees in a Mindful Minute.

3. Public Comment on Non-agendized Items

- Public comment was opened.
- ED Saye announced that Commissioner Bailey will be parting from the Commission in August 2026. The Commission and Staff extended sincere gratitude to Commissioner Bailey for her service, dedication, and contributions. Flowers and a card were presented as tokens of appreciation.
- Public comment was closed.

4. Consent Calendar

- **Action**



- Discussion: None
- **Motion: Motion to approve the Consent Calendar.**
- **Move:** Haschak
- **Second:** Applegate
- **Yes:** Applegate☑ Bailey☑ D'Anis☑ Haschak☑ Miller☑ White☑
- **No:** None
- **Abstain:** None
- **Absent:** Hills☑ May☑
- **Passed**☑

5. Public Hearing Teleconferencing and Service Disruption Procedure

- **Action**
- Discussion: Staff presented the final version of the teleconference service disruption procedure, developed in response to the new Brown Act requirement (effective July 1, 2026). The procedure had been previously reviewed by the commission on two prior occasions; this version incorporates all recommended edits. The template was modeled on wording from the Office of Education to ensure consistency with best practices. A question regarding roll call voting was received. Clarification was provided regarding the requirement for roll-call voting whenever any voting member participates via teleconference.
- The Chair opened the public hearing for comments. No public comment was received. The Chair closed the public hearing.
- **Motion: Motion to approve the Teleconferencing and Service Disruption Procedure.**
- **Move:** Haschak
- **Second:** Miller
- **Yes:** Applegate☑ Bailey☑ D'Anis☑ Haschak☑ Miller☑ White☑
- **No:** None
- **Abstain:** None
- **Absent:** Hills☑ May☑
- **Passed**☑

6. Public Hearing First 5 CA Annual Report 2024-25

First 5 Mendocino, 419 Talmage Rd., Suite J, Ukiah, CA 95482
707-462-4453 * www.first5mendocino.org * admin@first5mendo.org



- **Action**

- Discussion: Staff presented the First 5 California Annual Report, highlighting key sections.
 - A review of the First 5 CA audacious goal was presented.
 - A strategic shift from the prior fiscal year (2023–24), which focused on programmatic growth (new initiatives, service expansion, outreach, and direct supports), to the current fiscal year (2024–25), which emphasizes organizational and network sustainability, was noted.
 - Explained the Prop 10 funding distribution: 20% goes to First 5 California State and 80% is distributed to county commissions.
 - The Small Population County Funding Augmentation (SPCFA) grant, for which this county qualifies, was set to sunset in 2025 but has been renewed for an additional three years to support smaller counties. Mendocino's allocation is slightly more than in previous years.
 - Staff highlighted the ongoing state-level discussions about long-term sustainability for local Commissions.
 - It was noted that this report generated some recent controversy involving First 5 CA Executive Director Jackie Wong and a conflict of interest issue related to a nonprofit she participated in, which is currently under audit.
- Pursuant to Health and Safety Code Section 130140(d)(3) First 5 Mendocino held a public hearing to receive First 5 California's Annual Report. The Chair opened the public hearing for comments. No public comments were received. The Chair closed the public Hearing.
- **Motion: Motion to accept First 5 CA's Annual Report for Fiscal Year 2024-25.**
- **Move:** Haschak
- **Second:** Miller
- **Yes:** Applegate☑ Bailey☑ D'Anis☑ Haschak☑ Miller☑ White☑
- **No:** None
- **Abstain:** None
- **Absent:** Hills☑ May☑
- **Passed**☑



7. Review Resources Toward Strategic Plan

- **Action**
- Discussion: ED Saye, assisted by Business Manager Jenna Flesch, presented a comprehensive overview of financial resources, budget assumptions, and long-term planning, leading toward the adoption of the FY 2026-27 budget.
- Key Financial Highlights:
 - Income includes tax funding (Prop 10 estimations, Small Population County Funding Augmentation, Prop 56, California Electronic Cigarette Excise Tax) and grant/contract funding (Title IV-E, IMPACT Legacy, Mendocino County contracts, Department of Developmental Services contracts, Department of Education contract, Department of HealthCare Services, Partnership HealthPlan contracts.)
 - Expenses include grantees (Family Resource Centers, Family Resource Center Network, Pediatric Dental Initiative, IMPACT Legacy subcontracts), overhead expenses (rent, utilities, audit). Donations could offset some grantee reductions.
 - Financial accounts and investment highlights included the balance with Mendocino County, the Money Market account, and the maturing Certificate of Deposit.
 - There was discussion around meeting with the Community Foundation to explore higher-yield investment options and bring those options back to the August 2026 Commission meeting.
 - It was noted that the Money Market provides faster access to funds, which is beneficial if an immediate need arises.
- **Motion: Motion to approve the resources toward the Strategic Plan.**
- **Move:** Bailey
- **Second:** Haschak
- **Yes:** Applegate☒ Bailey☒ D'Anis☒ Haschak☒ Miller☒ White☒
- **No:** None
- **Abstain:** None
- **Absent:** Hills☒ May☒
- **Passed**☒



8. Public Hearing Strategic Plan 2026-31

- **Action**
- Discussion: The Commission and attendees viewed the Year in Review Video for 2025-26, which was created by Perinatal and Early Childhood Support Manager, Alex Rounds, featuring original music provided by her husband. The video highlighted outreach and engagement across the county. Commissioners expressed appreciation for the video's quality and the staff's extensive efforts.
- ED Saye then presented a short PowerPoint presentation detailing the First 5 Mendocino 2026-2027 Strategic Plan priority areas and their financial allocations:
 - Optimal Child Health & Development (18.30% total allocation)
 - Quality Early Learning and Care (3.87% total allocation)
 - Resilient Families (31.41% total allocation)
 - Integrated and Equitable Systems (18.58% total allocation)
 - Maximum Effectiveness and Support Systems (15.32% & 12.52% total allocation)
 - The total tax revenues allocated for FY 2026-27 are \$586,335.57, and the total revenues are \$2,505,959.70.
- A detailed, page-by-page overview of the proposed new Strategic Plan for 2026-31 was viewed and discussed by the Commission. Drafts of each piece of the plan have been brought to staff and the Commission for feedback and discussion in prior Commission meetings before sending to the designer for the final touches and inclusive images. The document is 43 pages and will be hosted on the First 5 Mendocino website when completed. The Strategic Plan includes:
 - Executive Summary (Page 3)
 - Letter from the Executive Director (Page 4)
 - Letter from the Commission Chair (Page 5)
 - Acknowledgements (Page 6)
 - Section 1: Vision, Approach, and Theory of Action (Page 7-15)
 - Section 2: Strategic Priorities and Milestones (Page 16-22)
 - Section 3: Data Dashboard Framework (Page 23-35)



- Appendix: Reference Material (Page 36-43)
- While each page was reviewed individually, highlights of discussion and corresponding snapshots included the following:
 - The plan includes a slightly revised mission with retained vision and values.

Our Vision, Mission, and Values

OUR VISION
Mendocino County will have cohesive and resilient communities where all children have equitable access to quality services, support, and opportunities that they need in order to reach their full potential.

OUR MISSION
In partnership with our community, we strengthen and nurture early childhood systems that promote optimal health and development, address systemic inequalities, and improve the lives of children through education, support, and advocacy.

OUR CORE VALUES

INTEGRITY
Creating spaces where children and families are a priority.

TRANSPARENCY
Building trust through open and honest communication.

EQUITY
Creating social and systemic changes to build inclusive environments.

EMPOWERMENT
Supporting growth and development of individuals and families.

COLLABORATION
Amplifying efforts through shared values and combined goals.

ACCOUNTABILITY
Providing high-quality, data-informed content and services.

ADAPTABILITY
Being flexible and responsive to community needs.

CULTURE
Adapting to the needs and wants of diverse communities.

First 5 Mendocino Strategic Plan FY 2026-2031 • SECTION 1 • Vision, Approach & Theory of Action • 8

- The Theory of Action pages were particularly appreciated. The Theory of Action is based on outcomes that First 5 Mendocino directly controls with baselines to be set in Year 1 using the Apricot data system. On page 14, the percentage in the “Providers are well-informed” section was updated to 40-65%. The anchor graphic was particularly pointed out as an effective graphic for the Impact of the Theory of Action.

THEORY OF ACTION

The Logic: Details

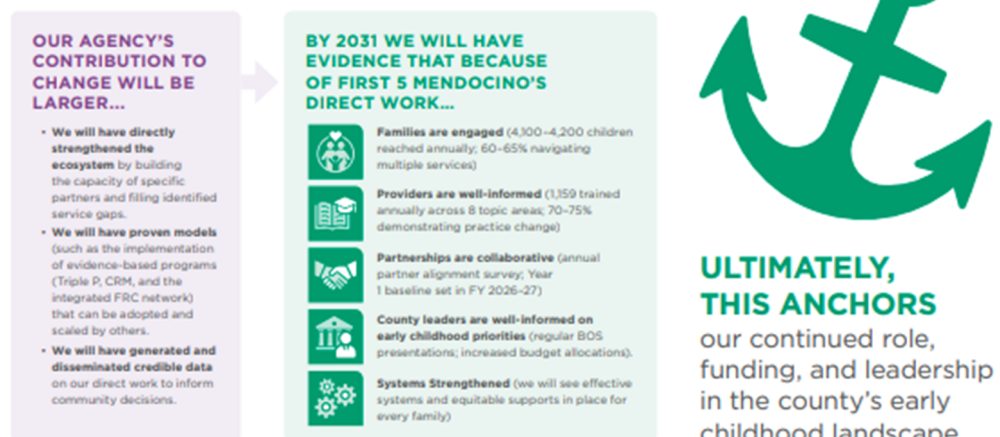


THEORY OF ACTION AT-A-GLANCE > [DOWNLOAD](#)

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THEORY OF ACTION (continued)

The Impact



THEORY OF ACTION AT-A-GLANCE > [DOWNLOAD](#)

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- “How to Read the Framework” details the Deep Impact and Horizontal Reach in the Framework, and the “Strategic Plan at a Glance” is the abbreviated version of the priorities, which are presented in a deep dive further into the document. Each of the four Priority areas has “Data Indicators,” “Key Activities,” and “Milestones to Track Our Progress (by 2031).”

METRICS FRAMEWORK

How to Read the Framework

DEEP IMPACT

Deep Impact tracks whether families move successfully through coordinated pathways (quality, timelines, and outcomes of service journeys).

USE THIS LENS FOR EVERY PRIORITY:

Deep Impact shows whether families complete effective service pathways.

HORIZONTAL REACH

Horizontal Reach tracks how broadly and equitably services and supports extend across geography and priority populations (scale and access).

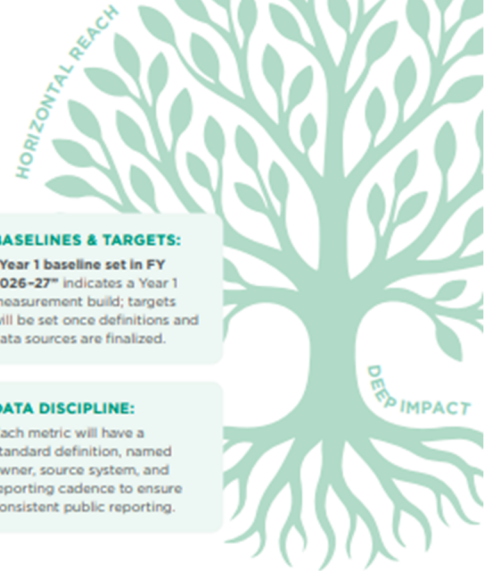
Horizontal Reach shows whether those pathways are accessible and equitable at scale.

BASELINES & TARGETS:

"Year 1 baseline set in FY 2026-27" indicates a Year 1 measurement build; targets will be set once definitions and data sources are finalized.

DATA DISCIPLINE:

Each metric will have a standard definition, named owner, source system, and reporting cadence to ensure consistent public reporting.



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Strategic Plan at a Glance

FOUR PRIORITIES, ONE INTEGRATED APPROACH to strengthening systems for children and families.

PRIORITY	TITLE	STRATEGY	ROLES	KEY MILESTONES	TARGET (BY 2031)
1	Optimal Child Health & Development	Improve, amplify, and promote optimal pre- and perinatal supports.	- Empower - Convene - Communicate	- Early Intervention - Access Points - Trauma-informed provider training	70-75% of ASQ referrals to Early Start within 90 days
2	Quality Early Learning & Care	Strengthen the resources, supports, and development of the Early Learning and Care network.	- Empower - Convene - Advocate	- Increased transitions from Early Start to school supports - Expanded early literacy access	1,750-1,850 children in Imagination Library (5-10% growth)
3	Resilient Families	Increase the efficacy, connection, and celebration of families to provide stable, nurturing relationships	- Empower - Catalyze - Communicate	- Inclusive playgroups across regions - Multi-language parenting education	40-60% of families demonstrating improved parenting skills
4	Integrated & Equitable Systems	Amplify impact through collaboration, advocacy, and capacity building	- Convene - Catalyze - Advocate	- Multi-service engagement - Twice-yearly Board of Supervisors reporting	60-65% of families engaged in 2+ coordinated services

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PRIORITY 1

Optimal Child Health & Development

Improve, amplify, and promote optimal pre- and perinatal supports.



ROLE IN SYSTEM

Owens the early childhood health and developmental pipeline: Prenatal > Screening > Referral > Early Intervention Access

First 5 Mendocino leads coordination of perinatal services across the County. We connect families to the right support at the right time, from prenatal care through developmental screening and early intervention.

DATA INDICATORS



DEEP IMPACT

- **Perinatal Service Coordination:** 40-50% of families with coordinated perinatal supports
- **Early Intervention Access:** children served connected to Early Start
- **Developmental Screening related to Referral Timelines:** 70-75% of ASQ referred to Early Start within 90 days

HORIZONTAL REACH

- Service provided in all 5 supervisorial districts
- 305 Kits for New Parents distributed annually

KEY ACTIVITIES



- Provide service navigation support to increase service access.
- Provide one-on-one support to improve birth outcomes across all county districts
- Provide training to healthcare and community providers trauma-informed, resiliency-focused care
- Support partners with tools and resources

MILESTONES TO TRACK OUR PROGRESS (BY 2031)



- A coordinated perinatal system with cross-referrals and inclusive supports
- Expanded service access across all county districts
- Healthcare and community providers trained in trauma-informed and resiliency-focused care
- Improved support systems for families experiencing pregnancy or infant loss

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- The “Data Dashboard Framework” highlighted how each of the four Priorities' impact would be measured through the “Deep Impact Indicators” and “Horizontal Reach Indicators”.



PRIORITY 1

Optimal Child Health & Development



ROLE IN SYSTEM

Owens the early childhood health and developmental pipeline: Prenatal > Screening > Referral > Early Intervention Access

DEEP IMPACT INDICATORS (Family-Level Outcomes)

PRIMARY METRICS	2031 TARGET	DATA SOURCES
Perinatal Service Coordination: % of families served receiving coordinated perinatal supports (prenatal care + Partnership HealthPlan services + Perinatal Mood Screening)	Primary target: 40-50%; Secondary: Approximately 60 families annually	Program and grant deliverables/data tracking
Early Intervention Access: % of children served who successfully connect to Early Start Services	Year 1 baseline set in FY 2026-27	Agency program enrollment data
Developmental Screening related to Referral Timelines: % of ASQ completed and referred to Early Start within 90 days when concerns are identified	70-75%	• Agency program enrollment data • Referral tracking
Service Intensity (Prenatal Period): Average number of service encounters per family	Year 1 baseline set in FY 2026-27	Program and grant deliverables/data tracking

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PRIORITY 1 (continued)

Optimal Child Health & Development



ROLE IN SYSTEM

Owens the early childhood health and developmental pipeline:
 Prenatal > Screening > Referral > Early Intervention Access

HORIZONTAL REACH INDICATORS (Reach & Access)		
METRIC	2031 TARGET	DATA SOURCES
Developmental Screening Coverage: Total children screened with ASQ	Year 1 baseline set in FY 2026-27	Program and grant deliverables/data tracking
Geographic Coverage: Program enrollment by supervisorial district and zip code	All 5 districts served	Program and grant deliverables/data tracking
Perinatal Resource Access: • BreastStart Line calls received	Year 1 baseline set in FY 2026-27 Maintain call volume ≥10% of FY 24-25 base-line (81.6% surge noted)	Program and grant deliverables/data tracking
Early Entry Points: Kits for New Parents distributed	305 caregivers annually (Baseline: 125 in FY 24-25)	Annual Report

First 5 Mendocino Strategic Plan FY 2026-2031 • SECTION 3 • Data Dashboard Framework • 26

- The final piece of the Strategic Plan was the “Reference Material,” which included the “Master Services List”, “Methodology”, and the “Data Collection Framework”. The “Master Services List” was added at the request of the Commission Chair, Erica D’Anis, to provide the Public with a comprehensive list of the activities provided through First 5 Mendocino funds.



APPENDIX A: Programs, Services & Partnerships — FY 2026-2031

Master Services List

PRIORITY 1

OPTIMAL CHILD HEALTH & DEVELOPMENT

- **BreastStart Warmline** — Dedicated breastfeeding support line providing guidance and resources to families
- **Community Health Worker (CHW) Services** — Community-based navigation and family support, with an expansion focus on prioritized regions
- **Kits for New Parents** — Informational and resource kits distributed through provider partners and Family Resource Centers
- **Early Start Referrals** — Connecting families to California’s early intervention system for children with or at risk of developmental delays or disabilities
- **The Positive Parenting Program (Triple P) Baby** — Evidence-based parenting support for new and expecting parents
- **Enhanced Care Management (ECM)** — Comprehensive care coordination and support to increase birth outcome equity across county districts through in-person and virtual visits, providing developmental screening, lactation support, perinatal mental health screening, and improved outcomes for children involved in child welfare

PRIORITY 2

QUALITY EARLY LEARNING & CARE

- **Early Start Coordination** — Strengthening provider connections to Early Start services and transition to educational supports
- **Eligibility Wizard / PDI Support** — Tools and technical assistance to help partners connect families to resources and benefits
- **Developmental Screening** — To track child development milestones and assist service coordination
- **Imagination Library** — Free monthly book delivery (Dolly Parton program) for children ages 0-5, with a focus on underserved zip codes
- **Triple P / Community Resilience Model (CRM)** — Triple P (Level 4 Group) parenting support and direct delivery of nervous system regulation and resiliency skills to parents, caregivers, and children

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APPENDIX A: Programs, Services & Partnerships — FY 2026-2031 (continued)

Master Services List

PRIORITY 3

RESILIENT FAMILIES

- **Community Navigation Program (CNP)** — Provides direct support to children and families seeking navigation support for regional center and generic services, with an expansion focus on prioritized regions
- **Community Resiliency Model (CRM) Skills Sessions** — Direct delivery of nervous system regulation and resiliency skills to educators, care providers, and partner agencies
- **Diaper & Wipes Distribution** — Concrete material support to families in need (~1,700 families served in FY 24-25)
- **Father Support Groups** — Dedicated engagement and leadership opportunities for fathers
- **Family Empowerment and Resource Center (FREC)** — Family empowerment hub providing information and referral services, supportive playgroups, education navigation, and parent advocacy throughout the county
- **Triple P** — Triple P (Levels 4 and 5, Teen, Lifestyles, Stepping Stones) provides a suite of levels to assist a multitude of family needs, delivered in English and Spanish in-person and online
- **Playgroups / Parent-Child Activities** — Inclusive playgroups at multiple locations
- **Resource Navigation / Closed-Loop Referrals** — Connecting families to housing, childcare, and other basic needs

PRIORITY 4

INTEGRATED & EQUITABLE SYSTEMS

- **Coalition Coordination and Leadership** — Including Perinatal Coalition and partner convenings at established cadences
- **Family Resource Center (FRC) Network Support** — Financial and professional development support to eight FRCs countywide; includes resource referral, parenting support, and material supports
- **HOPE Approach Training** — Staff trained in Healthy Outcomes from Positive Experiences; reframes how positive childhood experiences affect health outcomes
- **Policy Advocacy / Board of Supervisors Engagement** — Bi-annual data reporting and budget advocacy for early childhood investments
- **System Strengthening Through Title IV-E Professional Development Training** — Workforce training across core topics, including trauma- and resilience-informed care, CRM, HOPE, and Motivational Interviewing, and a variety of strength-based trainings (1,027+ hours delivered in FY 24-25)
- **Triple P & CRM Peer Support** — Ongoing peer learning and support networks for Triple P- and CRM-trained providers across sectors to reinforce and sustain skill application

First 5 Mendocino Strategic Plan FY 2026-2031 • APPENDIX • Reference Material • 38

- Pursuant to the requirements of Health and Safety Code Section 130140 (a)(1)(D)(E)(F), the Commission held a public hearing to adopt the new county Strategic Plan. The Chair opened the public hearing for comments. Chemaine de la Rosa from the Leggett Valley Family Resource Center expressed gratitude to the Commission and staff for their support and the professional development opportunities provided by the priorities embedded in First 5 Mendocino. The Chair closed the Public Hearing.
- **Motion: Motion to approve the 2026-2031 Strategic Plan as presented.**
- **Move:** Haschak
- **Second:** Applegate
- **Yes:** Applegate☑ Bailey☑ D'Anis☑ Haschak☑ Miller☑ White☑
- **No:** None
- **Abstain:** None
- **Absent:** Hills☑ May☑
- **Passed**☑

9. Public Hearing Adoption of the 2026-27 Budget

- **Action**



- Discussion: ED Saye and Business Manager Flesch presented the Fiscal Year 2026-27 budget using 3 supporting documents:
 - 2026-27 Tax Revenues
 - Detailed 100% allocation of Prop 10, Prop 56, CECET, and a Long-Term Planning Draw.
 - 2026-27 Budget Summary
 - Revenue and expense allocation by Priority Area of combined Tax Revenues with all grants and contracts.
 - 2026-27 Budget Detail Summary
 - Detailed revenue and expense allocation of combined Tax Revenues with all grants and contracts displayed by class to ensure no fund supplementation issues. This includes staff wages, travel, and other overhead expenses.
- It was noted by Commissioner D'Anis that only one-fifth of the total budget comes from tax revenue; approximately \$2 million is derived from grants secured by staff, which is a testament to the team's grant writing and stewardship efforts. Commissioner Haschak expressed appreciation that the Family Resource Center funding levels were maintained with emphasis on the high return on investment and community reach these centers provide.
- Pursuant to the requirements of Health and Safety Code Section 130140 (d)(5), the Commission held a public hearing and approved the proposed budget for Fiscal Year 2026-27. The Chair opened the public hearing for comments. No public comments were received. The Chair closed the public hearing.
- **Motion: Motion to approve the Fiscal Year 2026-27 budget as presented.**
- **Move:** Haschak
- **Second:** Miller
- **Yes:** Applegate☑ Bailey☑ D'Anis☑ Haschak☑ Miller☑ White☑
- **No:** None
- **Abstain:** None
- **Absent:** Hills☑ May☑
- **Passed**☑



10. Authorization of the 2026-27 Contracts and Grants

- **Action**
- Discussion: ED Saye requested standard authorization to continue seeking and entering contracts and grants for the upcoming year. ED Saye noted that the 501(c)(3) Raise & Shine serves as the fiscal vehicle for drawing down and applying for certain grants. Its board reviews contracts alongside the First 5 Mendocino Commission. There is an administrative agreement between First 5 Mendocino and Raise & Shine, which is reviewed annually by the Commission in December. No questions or concerns were raised.
- **Motion: Motion to authorize Executive Director Saye to approve contracts and grants for Fiscal Year 2026-27.**
- **Move:** D'Anis
- **Second:** Applegate
- **Yes:** Applegate☑ Bailey☑ D'Anis☑ Haschak☑ Miller☑ White☑
- **No:** None
- **Abstain:** None
- **Absent:** Hills☑ May☑
- **Passed**☑

11. Commissioner Reports, Staff Comments, Announcements, Quorum Check & Additional Materials

- **No Action**
- Discussion: With the closure of Action Network in Point Arena earlier this year, the next Commission meeting will be held on Monday, August 24, in Ukiah at Public Health. Multiple staff members shared their direct appreciation for other team members and the work done in the community. Additional information regarding the Family Resource Center Network's visit to the potential member, El Puente, in Anderson Valley, was quickly reviewed.
- Commissioner Updates:
 - Commissioner Bailey shared that it was an honor to serve on the First 5 Mendocino Commission, and she continues to support Mendocino County with her sole focus of empowering the Community Foundation.



- Commissioner D'Anis highlighted the upcoming sports physicals provided by Adventist Health Ukiah Valley and suggested following their social media pages to keep updated on events. She also expressed gratitude to Executive Assistant Karla Kohler for the work that goes into making Commission meetings run so efficiently.
- Commissioner Haschak expressed gratitude for the hard work of all staff.
- Commissioner Miller shared updates on the showing of "Fentanyl High" throughout the rural areas of the county and pointed out the new billboards for the anti-Fentanyl campaign. Public Health is also in the process of creating campaigns to add onto the Mendocino Transit Authority buses, and local law enforcement agencies have expressed interest in having their logos on the campaign advertisements as well.
- Commissioner White shared that he appreciated the new information that was being shared and that he and DeNeese Parker, Director of Social Services, planned to attend the upcoming training on Fetal Alcohol Spectrum Disorder, hosted by First 5 Mendocino.
- Commissioner Applegate shared a personal update about her grandchildren.
- Quorum Check for Upcoming Meeting: Applegate☑ D'Anis☑ Miller☑ White ☑
- Commissioner Haschak may be absent from the August meeting. Absent Commissioners will be polled.
- The meeting ended at 11:59 AM.