



MISSION: In partnership with our community, we strengthen and nurture early childhood systems that promote optimal health and development, narrow disparities, and improve the lives of children through education, support and advocacy.

Commission Meeting Agenda

Date/Time: April 28, 1:00 PM
Location: Old Laytonville High School Book Room, 200 Branscomb Rd, Laytonville, CA
Alternate Location: Public Health, 1120 S Dora St, Conf Room 1, Ukiah, CA
ZOOM: <https://us02web.zoom.us/j/82233371018?pwd=REpHQmdIRHNxNG5NUIRsWVBwVHgrUT09>
Meeting ID: 822 3337 1018 Passcode: 050213

Public welcome. ADA accommodation available. Please email admin@first5mendo.org or call 707-462-4453, at least 7 days prior to the meeting.

- 1. Welcome & Introductions**
- 2. Mindful Minute**
- 3. Public Comment on Non-agendized Items**
- 4. Consent Calendar (ACTION)**

Items on the Consent Calendar are routine in nature and will be voted upon in a single motion, without discussion, unless a member pulls an item for further discussion.

- Meeting Agenda
- Meeting Minutes: February 3, 2025
- Financial Reports: July – December 2024

5. FRC Network & Laytonville Healthy Start Presentation

- Jayma Shields Spence will present on the Family Resource Center Network and Laytonville Healthy Start Community Family Resource Center.

6. Salary Administration Policy Update (ACTION)

- The Commission will review, modify, and approve/deny the Salary Administration Policy update.

7. Retirement Policy Update (ACTION)

- The Commission will review, modify, and approve/deny the Retirement Policy update.

8. Budget Tracker

- The Budget Tracker will be presented and reviewed.

9. FY 2025-2026 DRAFT Budget Review (ACTION)

- The Commission will review and make recommendations for the FY 2025-2026 budget priority areas.

10. Executive Director Annual Performance Review – CLOSED SESSION (ACTION)

- The Commission will conduct the annual review for the Executive Director.

11. Report Out on Item 10 – OPEN SESSION

- The Commission will report on the findings of Item 10.

12. ED & Staff Updates

- ED and Staff will provide an update on the current events, training, and emerging priorities of F5M.

13. Commissioner Reports, Staff Comments, Announcements, Quorum Check & Additional Materials

**Upcoming Meeting
Planning Meeting, Friday, June 20, 2025**