



Executive Committee Meeting Notes

Monday, September 16, 2024 at 4:00 p.m.
In-Person/Zoom Meeting

Commissioner(s) Present: Sandra Applegate, Erica D'Anis, Ben Anderson
Commissioner(s) Absent:
Staff/Public Present: Townley Saye

Items

1. Welcome and Introductions
Commissioner D'Anis called the meeting to order at 4:03 p.m. and welcomed participants.
2. Public Comment on Non-Agendized Items
Commissioner D'Anis asked for public comment on non-agendized items. No public comment was made.
3. Consent Calendar (Action)
Meeting Agenda
 - EC Meeting Agenda

Commissioner D'Anis recommended an update for Item 6 on the agenda that the EC would report outcomes upon returning from closed session.

*Motion made to update and approve the Consent Calendar
Motion: D;Anis Second: Anderson
Yes: Applegate, D'Anis, Anderson No: none
Action Approved*

4. CalAIM Update

The EC will review and discuss the award notifications for the submitted Partnership IPP grant and the CalAIM ECM grants.

ED Saye provided updates on the approval of two awards for CalAIM. One was the IPP grant from Partnership and the other was PATH CITED Round 3 from the Department of Health Care Services. Both awards are for 18 months and will provide the necessary implementation funds to create the ECM and CHW programs. F5M anticipates sending three current staff to receive their CHW certificate through El Sol, a state certified CHW program with a First 5 focus. Moving forward, the goal would be to have CHW's as the first touch for families leaving the hospital after delivery and being connected with a local CHW working through the Family Resource Center in their community. High risk parents would be invited to enroll in F5M's ECM program. Round Valley Indian Health Center was awarded the CYBHI Round 3 funding which will align with F5M's CHW efforts.

MHSA adjustments into the new Behavioral Health Services Act (BHSA) will require 4% of funds to be allocated for 0-5 population for each county. Those changes will begin in FY 2025-26.

5. Talmage Lease for Suite M (Action)

The EC will review the proposed lease extension to occupy Suite M for playgroups and other direct service activities.

ED Saye explained that the business suite next to the current office is vacant and could be used for playgroups, parent meetings, partner collaborations, and future doula collaborations. It provides a separate space away from the offices that could be accessible after hours by collaborating partners. Currently F5M is paying the ARC

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\$400/month to host a weekly playgroup and currently there are some potential risks in using the space due to previous meetings leaving heavy tables and chairs behind that are a liability for F5 staff to move and for families to have to navigate around if left out. Suite M would provide a safe space for childcare when in-person Triple P groups are scheduled, and parents could meet in the current staff meeting room.

The current lease in the agenda packet has lease amounts for 8 years which would require modifications to be paid for by F5M or a 10-year lease which would fold in the modifications to be completed by the Talmage Business Park as was done with the F5 offices.

Motion made to update the lease to a 10-year lease and bring for full Commission review and approval.

*Motion: Anderson Second: Applegate
Yes: Applegate, D'Anis, Anderson No: none
Action Approved*

6. Merit Increases for Consideration (CLOSED SESSION) (Action)

The EC will review and discuss eligible staff to be considered for Merit increases. The EC will report outcomes upon returning from closed session.

The EC approves the merit increase for the eligible staff member.

7. First 5 Mendocino and Raise & Shine Administrative Agreement (Action)

The EC will review, discuss, and approve/modify the Administrative Agreement between First 5 Mendocino and Raise & Shine Non-Profit.

ED Saye presented the Alcorn Law Corporation reviewed Administrative Agreement that states the Nonprofit and F5M have aligned goals and objectives. Since they are in alignment the Nonprofit could act as the administrative oversight for procuring grants and F5M could meet the deliverables of such grants. The areas around the restructuring of the Nonprofit board and additional operating names will be discussed at the next Nonprofit meeting.

Motion made to approve the agreement at a later date after the Nonprofit Board meets to discuss.

*Motion: D'Anis Second: Applegate
Yes: Applegate, D'Anis, Anderson No: none
Action Approved*

8. ED Update

ED Saye provided a summary of current and upcoming events and activities:

- *September 11: HOPE Presentation at Wayfinders*
 - *The Raise & Shine staff were invited to present on the HOPE Framework to Wayfinders staff and families. The resulting surveys reported that it was well received, and they have been invited to provide a follow-up presentation in a few months.*
- *September 14: 2024 NAMI Multicultural Symposium*
 - *Our local NAMI chapter is hosting this event.*
- *September 18-19: NW Region Executive Director's Meeting in Mt. Shasta*
 - *ED Saye is planning on attending and the region will be discussing strategic planning and CalAIM CHW implementation.*
- *Oct 8-10: CA Economic Summit in Sacramento*
 - *ED Saye will be attending this event in order to better understand the upcoming economic priorities in rural areas.*

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- *Oct 20: Pumpkin Fest*
 - *F5 Mendocino will have a booth on Saturday and will plan to get as many kids as possible signed up in the Imagination Library.*
- *Oct 21-24: FEC staff will attend the CALESE Symposium for students with IEPs*
 - *Bonnie and Townley will be attending this event. Last year was the first year and it was very meaningful to other FECs and SELPA staff.*
- *Oct 28-29: Advanced MI with Igor Koutsenok*
 - *This event will be for those who are already familiar with MI*
- *Oct 29-30: Child Abuse Prevention Convening in Sacramento*
 - *Alex and Townley will be attending this to learn more about some of the resources and how the state is adjusting from mandated reporting to community support referrals. Alex may attend both days, while Townley will only be attending the 29th so as to attend the F5CA Commission meeting on the 30th.*
- *Oct 30: First 5 California Commission Meeting.*
 - *The \$25 Million Sustainability request is expected to be back on the agenda. F5A has requested that EDs attend to show continued support for the item regardless of if it's on the agenda.*
- *Nov 14: PCCY Meeting-Public Safety Campaign Discussion*
 - *Continued discussions around creating a public safety campaign around the slogan "See Something, Say Something" that helps aid citizens and businesses on the process of how to report suspicious or threatening behavior. Several recent incidents against minors in public downtown spaces have sparked the need for how to respond to such events. Ukiah Police Department is expected to be in attendance to collaborate on the campaign.*
- *Dec 4-5: Kin-first training estimated to return*
 - *These are the confirmed dates for the training. Family Children and Services is expected to send several staff.*
- *Chipotle Fundraiser for Imagination Library: Raised \$45.34, new fundraiser activities have been discussed since this pulled such a low amount. End of the year fundraising activities such as Giving Tuesday will be considered this year.*
- *MC McDonald presents at SPACE*
 - *MC McDonald presented on her Empowerment Based Trauma training curriculum for educators and administrators. It was well received. A recording of the event can be shared with Commissioners was its fully processed. Recommendations were made to F5A to see if she would be a good fit to present at the February 2025 Association Summit.*
- *CalAIM and Community Health Worker Implementation*
 - *This was previously discussed in agenda item 4.*
- *Staff changes*
 - *A previous F5M staff member will be returning temporarily to work part-time to provide Triple P Facilitation as well as expanded support to the FEC in providing evening and weekend parent mentor activities. If this model works, a more permanent position may develop.*
- *Unite Us platform lift*
 - *Efforts continue to engage partners in the program as increased understanding of integration occurs.*

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- *CD Renewal effective 9/12/2024*
 - *12-month interest is at 4% and 7-month interest is at 4.5%. Consider moving it to the next EC meeting as an action item if able to convert it to a shorter time.*
- *First 5 Mendocino 25th Proclamation for BOS*
 - *25 years of Prop 10 is being celebrated at the state level with many local Commissions making proclamations at their BOS. ED Saye recommends bringing F5M's for the full Commission to review for submission.*
- *Whole System Care Conference: Practice, Innovation, and Policy Implementation November 7-8 in Indian Wells.*
 - *F5M can sponsor any Commissioner who may be interested in attending this conference. The proposed agenda aligns with health equity issues Mendocino County is working to address. If interested, please contact Karla to get registered.*

9. EC Quorum Check

The EC will confirm next meeting date and time on Monday October 7, 2024.
EC reviewed calendars and updated meeting date to October 14, 2024.

Commissioner D'Anis adjourned meeting at 5:10 p.m.

Next EC Meeting October 14, 2024 at 4:00 pm.
Next Commission Meetings October 21, 2024