



Executive Committee Meeting Notes

Monday, March 11, 2024 at 4:00 p.m.

In-Person/Zoom Meeting

Commissioner(s) Present: Erica D’Anis, Sandra Applegate, Ben Anderson

Commissioner(s) Absent:

Staff/Public Present: Townley Saye (Via Zoom)

Items

1. Welcome and Introductions

Commissioner D’Anis called the meeting to order at 4:08 p.m. and welcomed participants.

2. Public Comment on Non-Agendized Items

Commissioner D’Anis asked for public comment on non-agendized items.

No public comment made.

3. Consent Calendar **(Action)**

Meeting Agenda

- EC Meeting Agenda

Motion made to approve the agenda

Motion: Anderson Second: Applegate

Yes: Applegate, Anderson, D’Anis No: none

Action Approved

4. ED Update

ED Saye provided a summary report of the following:

- Upcoming Events & Community Trainings/Collaborations
 - Howard Memorial CRM Training: March 1, 2024. Commissioner D’Anis shared that the second training had more hands on skills that the participants appreciated.
 - State of the Child: March 6 & 7, 2024. Great attendance and appreciation for bringing back previous speakers. Resource tables from partners was well received and everyone was appreciative of the goodie bags and books. The Wall of Success Stories was a fun activity for participants and well engaged with by participants.
- Community Events & Activities
 - Indigenous Doula Training will be conducted at Redwood Valley Rancheria From April 30-May 3, 2024. Priority registration goes to Tribal participants.
 - SELPA/RCRC Parent training to determine the difference between school services and medical services for kids diagnosed with disabilities.
 - Kin-Ship Systems of Care is planned to be conducted at Redwood Valley Rancheria on May 20, 2024 to discuss how to improve systems to reduce foster care rates.

APPROVED

- Staff Conferences
 - Alternative Dispute Resolution (ADR) SELPA Training on March 13-15 will be attended by Townley and Bonnie to better understand how to navigate disputes that may arise between parents and the school system when serving parents through the Family Empowerment Center.
- Enhanced Care Management and Community Support
 - Preliminary PATH CITED application was submitted to look into becoming a Medical provider through Partnership to potentially create Community Health Worker positions to carry out the navigation support and service linkage activity that is currently being conducted using Prop 10 funds.
 - Commissioner Anderson requested to research into electronic health record and audit compliance measures before committing to full participation.
 - Letter of Support of AB 2982: Bright Beginnings Act for a Prenatal to Three Work Group.
 - ED Saye drafted a letter of support for the EC to review. There were no additional edits. The letter will be submitted to the legislative platform at the State.

5. Commissioner Application (Action)

The EC will review, discuss, and either approve or reject Commissioner applications to be submitted to the Board of Supervisors

The EC reviewed the applications and discussed qualifications of candidate.

Motion made to approve the application to be submitted to BOS

Motion: Anderson Second: Applegate

Yes: Applegate, Anderson, D'Anis No: none

Action Approved

6. Health Policy Recommendations and Changes for Fiscal Planning (Action)

The EC will review, discuss, and/or revise the Health policy recommendations.

Health premiums for employees has been static for over a decade, while the cost of health insurance premiums continues to rise. The recommendation is to keep the current health stipend rate and add in an additional dependent stipend for employees with dependents, up to four dependents possible. Three different costs (high, mid, low stipends) analysis were presented and discussed. After reviewing the numbers, the EC accepted the recommendation at the highest stipend amount for employees and dependents and will be incorporated into the Draft budget for full Commission review in April for final approval.

Additionally, a separate item will be added to the Commission Meeting agenda to include a Retirement policy adjustment to indicate that only earned income will be used for retirement distributions.

Motion made to approve the recommended health stipend amounts and additional dependent stipends.

Motion: Anderson Second: Applegate

Yes: Applegate, Anderson, D'Anis No: none

Action Approved

7. Merit Increases for Consideration for Fiscal Planning (Closed Session)

The EC will review and discuss the proposed eligible staff to be considered for Merit increases for FY 2024-25 budget.

8. Report out on Item 7 (Action)

APPROVED

EC discussed the current considerations and approved for them to go to full Commission for final approval during the June Planning meeting.

Motion made to approve and move the considered merit increases for full Commission review during the June Planning meeting

Motion: Anderson **Second:** Applegate
Yes: Applegate, Anderson, D'Anis **No:** none
Action Approved

9. Opening and Closing of Money Market Accounts (Action)

The EC will review, adjust, and sign the banking letters required to move the Money Market account for fiscal compliance.

Based on recommendations within the FY 22-23 audit, current bank accounts should be diversified. The recommendation was to move the money market account to a different bank for greater fiscal compliance.

Motion made to move Money Market account from Savings Bank to Community First Banking.

Motion: Anderson **Second:** Applegate
Yes: Applegate, Anderson, D'Anis **No:** none
Action Approved

10. EC Quorum Check

The EC will confirm next meeting date and time on Monday April 1, 2024 4:00 pm.

EC reviewed calendars and confirmed date and time of meeting.

Commissioner D'Anis adjourned meeting at 5:32 pm.

Next EC Meeting April 1, 2024 at 4:00 pm.

Next Commission Meetings April 15, 2024