



## Executive Committee Meeting Notes

Thursday, April 4, 2024 at 10:00 a.m.

In-Person/Zoom Meeting

**Commissioner(s) Present:** Sandra Applegate, Ben Anderson

**Commissioner(s) Absent:** Erica D'Anis

**Staff/Public Present:** Townley Saye (Via Zoom)

### Items

#### 1. Welcome and Introductions

*Commissioner Applegate called the meeting to order at 10:03 a.m. and welcomed participants.*

#### 2. Public Comment on Non-Agendized Items

*Commissioner Applegate asked for public comment on non-agendized items.*

*No public comment made.*

#### 3. Consent Calendar **(Action)**

Meeting Agenda

- EC Meeting Agenda
- February 2024 Minutes
- March 2024 Minutes

***Motion made to approve the minutes***

***Motion: Anderson Second: Applegate***

***Yes: Applegate, Anderson No: none***

***Action Approved***

***Motion made to pull agenda and update Item 7 to be an action item***

***Motion: Anderson Second: Applegate***

***Yes: Applegate, Anderson No: none***

***Action Approved***

#### 4. Retirement Policy Update **(Action)**

**The EC will review, approve, or modify the recommended updates to the Retirement Policy for Commission Review.**

*Updated language to reflect the previously requested EC recommendations for Commission review and to be placed on upcoming agenda.*

***Motion made to approve the recommended updates to the Retirements Policy***

***Motion: Anderson Second: Applegate***

***Yes: Applegate, Anderson No: none***

***Action Approved***

## 5. Wellness Policy Update

The EC will review, approve, or modify the recommended updates to the Wellness Policy for Commission Review.

*Updated language to reflect the previously requested EC recommendations for Commission review and to be placed on upcoming agenda.*

### ***Motion made to approve the recommended updates to the Wellness Policy***

**Motion:** Anderson **Second:** Applegate

**Yes:** Applegate, Anderson **No:** none

**Action Approved**

## 6. ED Update

*ED Saye provided a summary of the previously reviewed activities to confirm what should be included into upcoming Commission agenda and to discuss the quorum issues arising around the upcoming Commission meeting. Activities to be included the next ED Update include:*

- Upcoming Events & Community Trainings/Collaborations
  - State of the Child: March 6 & 7, 2024. Great attendance and appreciation for bringing back previous speakers. Resource tables from partners were well received and everyone was appreciative of the goodie bags and books. The Wall of Success Stories was a fun activity for participants and well engaged with by participants.
- Community Events & Activities
  - Indigenous Doula Training will be conducted at Redwood Valley Rancheria from April 30-May 3, 2024. Priority registration goes to Tribal participants.
  - SELPA/RCRC Parent training to determine the difference between school services and medical services for kids diagnosed with disabilities.
  - Kin-Ship Systems of Care is planned to be conducted at Redwood Valley Rancheria on May 20, 2024 to discuss how to improve systems to reduce foster care rates.
- Staff Activities
  - Alternative Dispute Resolution (ADR) SELPA Training on March 13-15 will be attended by Townley and Bonnie to better understand how to navigate disputes that may arise between parents and the school system when serving parents through the Family Empowerment Center.
- Letter of Support of AB 2982: Bright Beginnings Act for a Prenatal to Three Work Group. Additional Letter of Support for AB 1015: Diaper Depot-vetoed by the Governor.
- Draft budget was reviewed to confirm the format and included previously approved expenses related to recommended policies. EC recommends spelling out acronyms for accounts to help newer Commissioners better understand the budget. Additional budget recommendations include a collaboration with the Community Foundation regarding a proposed Honor Tax for 0-5 Indigenous children to create more equitable opportunities for Tribal families and children. This is a recommendation to help create the

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mechanism for Honor Tax donations and would not be something that would be managed solely by F5 Mendocino. ED Saye is seeking guidance on the conversation parameters with the Community Foundation. EC proposed starting a dialogue with the Community Foundation to explore the possibilities of creating a donation process.

- MIRO Collaborative idea board for Planning meeting was presented to the EC. After displaying the board to the EC, it was recommended that staff should make recommendations to the Commission on what changes, if any, should occur regarding the Strategic Plan goals and related activities.
- Steps to Becoming a F5 Commissioner was presented to the EC. EC discussed bringing the process to the Commission to see if they would approve a more streamlined process to expedite approval.

**7. Commission Meeting Agenda (Action)**

**The EC will review, discuss, and approve the Commission Meeting agenda**

Due to quorum issues, the EC recommends that the next Commission meeting be rescheduled from April 15th to April 22nd and to relocate the meeting from Laytonville to Ukiah.

***Motion made to change the date and location of the April Commission meeting***

**Motion:** Anderson **Second:** Applegate

**Yes:** Applegate, Anderson **No:** none

***Action Approved***

**8. EC Quorum Check**

**The EC will confirm next meeting date and time on Monday May 13, 2024.**

*EC reviewed calendars and confirmed date and time of meeting.*

Commissioner Applegate adjourned meeting at 10:35 a.m.

Next EC Meeting May 13, 2024 at 4:00 pm.

Next Commission Meetings April 22, 2024