



Executive Committee Meeting Notes

Monday, January 08, 2024 at 4:00 p.m.
In-Person/Zoom Meeting

Commissioner(s) Present: Erica D'Anis, Sandra Applegate, Ben Anderson
Commissioner(s) Absent:
Staff/Public Present: Townley Saye

Items

1. Welcome and Introductions
Commissioner D'Anis called the meeting to order at 4:00 p.m. and welcomed participants.
2. Public Comment on Non-Agendized Items
Commissioner D'Anis asked for public comment on non-agendized items.

ED Shares some upcoming parenting classes in English and Spanish that were not listed on the agenda as well as the State of the Child Summit flyers. There was no other Public Comment. Commissioner D'Anis closed public comment.

3. Consent Calendar (Action)

Meeting Agenda

- EC Meeting Agenda
- October Minutes
- December Minutes

Motion made to approve the October and December minutes

Motion: Applegate Second: Anderson

Yes: Applegate, D'Anis, Anderson No: none

Action Approved

Chair D'Anis pulled the Agenda to clarify that Item 5, ED Performance Report procedure can be an Open Session item and remove Item 6 due to no need for a report out and Item 7 due to not having an upcoming Commission meeting.

Motion made to approve updated Agenda with recommended amendments.

Motion: Anderson Second: Applegate

Yes: Applegate, D'Anis, Anderson No: none

Action Approved

4. ED Update

ED Saye provided clarification around the additional report out items to provide the Commission with a comprehensive review since meeting times will be less.

- **Upcoming Events & Community Trainings/Collaborations**
 - **Positive Parenting Awareness Month at BOS: 01/09/2024**
Staff will be meeting at the BOS at 8:45 for the PPAM Annual proclamation. The Banner recognizing the month is currently over State Street. The proclamation was sponsored by Commissioner and Supervisor Mo Mulheren. A press release will be created with pictures following the event.
 - **Howard Hospital Trauma Informed Care: 01/09/2024**
Staff will be meeting with Howard Hospital staff to prepare two one-hour Community Resilience Model (CRM) sessions to introduce trauma-informed care.
 - **Intro to Play Therapy: 01/18/2024**
Registrations for the online webinar to provide the Play Therapy Model are nearly full. This will be an introduction of the model that will be more fully presented

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during the March State of the Child Summit.

- **Individuals Disability Act Policy Conference: 01/22/2024**
ED and staff will be attending the conference to learn more about the updated policies for children with disabilities.
- **Dr. MC McDonald Conference with FCS: 01/22/2024**
The Family Children Services Staff will be participating in an all-staff training around redefining trauma and how to help clients build resilience and manage their nervous systems better.
- **Positive Parenting Awareness Month at Capitol: 01/23/2024**
Staff will be attending the PPAM Assembly Concurrent Resolution 120 that recognizes January as Positive Parenting Awareness Month throughout the state of CA.
- **First 5 Association Annual Meeting: February 5-7, 2024**
Staff are planning to attend the meeting and participate in Legislative Days to engage representatives around the declining Prop 10 revenue and the \$1 Million request from the F5 Association to protect programs at the local level.
- **Triple P Primary: February 8-9, 2024**
Training is full and has a current waitlist.
- **Community Events & Activities**
 - **Additional support for Family Resource Centers**
Laytonville Family Resource Center is serving many families experiencing food insecurity due to the local grocery store closing. Additionally, transportation routes to Willits and Ukiah do not currently exist. ED Saye is planning to attend a public meeting on the topic in order to better advocate for extended transportation services to the outlying areas including Covelo.
 - **Playgroups at AARC to resume 01/09/2024**
Staff took a break over the holidays and plan on resuming in January.
 - **Triple P Peer Support Office Hours begun 01/03/2024**
Office hours began and were well attended by newly trained facilitators. Jade is planning a co-facilitated group with one of the participants at a local coastal school.
- **Funding Opportunities**
 - **March of Dimes Expanding Equitable Access to Doula Services: Deadline to apply 1/31/2024**
Alex is assisting in the writing of this grant to support the implementation of more concrete support for Doulas.
 - **DHCS Round 1 subcontracts are signed**
All subcontracts are executed and support meetings are planned to begin in February.
 - **DHCS Round 3 funding to be announced by 1/31/2024**
Funding announcements are expected. If funded, a short term home visiting program would be developed with the assistance of AmeriCorps and the Parents as Teachers Parenting program.
- **Systems Integration**

ED Saye and select staff are participating in the following Steering Committees:

 - **Healthy Mendocino Steering Committee**
 - **CACHI grant**
This collaboration is meant to center the collection of strengths amongst our community as well as explore additional supports needed to lift the CalAim efforts through NCO's CACHI grant.
 - **Public Health Population/Community Health Needs Assessment Steering Committee**

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Similar to the Healthy Mendocino Steering Committee, this group is focusing on completing the required Needs Assessment, meetings have consisted of collecting individual objectives and goals.

- o **2-1-1 Steering Committee**

This group is working on finding a solution to the funding gaps and how to support Help Me Grow efforts, if possible.

- o **Incubate One Table Committee**

ED Saye and Alex are participating in this group that was originally designed to stabilize physician workforce through Adventist, but it has expanded its intent to overall community health and wellness initiatives.

11. EC Quorum Check (**Action**)

The EC will confirm next meeting date and time on Monday January 8, 2024, 4:00 pm.
EC reviewed calendars and confirmed date and time of meeting.

Motion made to approve meeting date.

Motion: Anderson Second: Applegate

Yes: Applegate, D'Anis, Anderson No: none

Action Approved

Commissioner D'Anis adjourned meeting at 5.07 pm.

Next EC Meeting February 12, 2024 at 4:00 pm.