



166 E. Gobbi Street, Ukiah, CA 95482
TEL (707) 462-4453
FAX (707) 462-5570
www.first5mendocino.org

Executive Director
Townley Saye

Commissioners
Ben Anderson, LCSW
Sandra Applegate
Erica D'Anis
Bekkie Emery
Maria May
Jenine Miller
Mo Mulheren

Executive Committee Meeting Agenda

*Monday, December 4th at 4:00 p.m.
First 5 Office 419 Talmage Road, Ste. J and online*

Members of the public shall have the right to observe and offer public comment and can do so via teleconference.

Meetings are recorded and public is welcome to request recordings for up to thirty days past the meeting date pursuant to California Code 54953.5B Please contact townley@first5mendo.org

Join Zoom Meeting
<https://us02web.zoom.us/j/82166223067?pwd=aDFpRnl1Smh2Rm43ZlhTcG5NMDEzQT09>
Meeting ID: 821 6622 3067
Passcode: 369304
One tap mobile
+1-669-900-6833, 821 6622 3067#, *214994# US
(San Jose)
+1-669-444-9171, 821 6622 3067#, *214994# US

ITEM 1 WELCOME & INTRODUCTIONS

ITEM 2 PUBLIC COMMENT ON NON-AGENDIZED ITEMS

ITEM 3 CONSENT CALENDAR (ACTION)

Consent items, other than any pulled for specific discussion, are voted upon by a single motion without discussion.

- *EC Meeting Agenda*

ITEM 4 MANAGER TO EXEMPT STATUS (ACTION)

EC will discuss updating the Community Education Manager position from non-exempt to exempt.

ITEM 5 UPDATED BY-LAWS (ACTION)

The EC will review, discuss, and approve the updated By-laws of First 5 Mendocino for full Commission review.

ITEM 6 ELECTION OF OFFICERS

EC will discuss the election of Chair, Vice-Chair and a Second Vice-Chair.

ITEM 7 ED UPDATE

- *First 5 relocation is complete*
- *Staff changes*
- *Staff Performance Reviews, Bonuses, and Development Day*
- *Upcoming Community Trainings*
 - *Dr. MC McDonald Collaboration: January 2024*
 - *Intro to Play Therapy: January 2024*
 - *Triple P Primary: January 2024*
 - *Dr. Tina Bryson, Georgie Wisen-Vincent, and Gaelin Elmore: March 2024*
 - *Kinship Care as ICWA Gold Standard: April 2024*
 - *Motivational Interviewing: May 2024*

ITEM 8 ED PERFORMANCE EVALUATION AND RETENTION BONUS - CLOSED SESSION (ACTION)

EC will discuss 18-month ED retention bonus due for payout in January 2024.

ITEM 9 REPORT ON ITEM 8 - OPEN SESSION

EC will report on findings on Item 8.

ITEM 9 COMMISSION MEETING AGENDA (ACTION)

The EC will review, discuss, revise and approve the draft meeting agenda for the December 18, 2023 Commission meeting.

ITEM 10 EC QUORUM CHECK (ACTION)

The EC will confirm next meeting date and time on Monday, January 8, 2024.

UPCOMING COMMISSION MEETING:



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Monday, December 18, 2023

Location: Ukiah

UPCOMING EXECUTIVE COMMITTEE MEETING:

Monday: January 8, 2024

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