



Executive Committee Interim Meeting Notes

Friday, July 14, 2023 at 4:00 p.m.

In-Person/Zoom Meeting

Commissioner(s) Present:, Erica D’Anis, Sandra Applegate

Commissioner(s) Absent: Ben Anderson

Staff/Public Present: Townley Saye

Items

1. Welcome and Introductions

Commissioner D’Anis called the meeting to order at 4:04 p.m. and welcomed participants.

2. Public Comment on Non-Agendized Items

Commissioner D’Anis asked for public comment on non-agendized items.

No public Comment. Commissioner D’Anis closed public comment.

3. Consent Calendar (Action)

Meeting Agenda

- EC Meeting Agenda
- May Minutes
- June Minutes

Motion made to approve the Consent Calendar

Motion: Applegate **Second:** D’Anis

Yes: Applegate, D’Anis **No:** none

Action Approved

4. Opening of Accounts (Action)

The EC will discuss the opening a Certificate of Deposit for HKM Funds and a Money Market account for approved sustainability allocation.

Motion to transfer of funds

Motion: Anderson **Second:** D’Anis

Yes: D’Anis, Anderson **No:** none

Action Approved

APPROVED

5. Real Estate Purchase

The EC will discuss the options of purchasing the 166 E. Gobbi Street offices or look to relocate and lease or buy another property.

Dave Groezinger, owner of 166 E. Gobbi Street offices, is interested in selling the property and offered First 5 to purchase it. There are several building issues to be considered.

Budget considerations:

- The FEC grant was approved which will save over a \$100,000 in Prop 10 funds for FY 22-23. EC recommends researching additional rentals available in town and to contact a real estate agent to assist in finding comparable listings.
- The current rent is \$2100
- Utilities (\$400/mo) and alarm system (\$400/yr) is paid by Groezinger
- Property taxes are estimated to be \$4400/yr
- Groezinger is interested in publicly listing the property within 3-4 months
- Staff walked through the following properties:
 - Curry's Furniture: Too large and too expensive
 - Bush street near Methodist church: Too small
 - Gobbi street business (old paint business): Too small and no windows.
- Considerations for renting:
 - Long-term rental
 - Accommodating Admin and Program duties
 - Within budget

EC recommends finding a real estate agent to assist finding comparable and available rentals.

Commissioner D'Anis adjourned meeting at 4:30 pm.

Next EC Meeting July 14, 2023 at 3:30 pm.