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[www.first5mendocino.org](http://www.first5mendocino.org)

**Monday, October 23, 2023**  
**Lunch served at 12:30 p.m.**  
**The meeting starts at 1:00 p.m.**

**Executive Director**  
Townley Saye  
**Commissioners**  
Ben Anderson, LCSW  
Sandra Applegate  
Erica D'Anis  
Bekkie Emery  
Maria May  
Jenine Miller  
Mo Mulheren

## COMMISSION MEETING AGENDA

**Meeting Location:**  
Mendocino County Office of Education  
2240 Old River Road, Ukiah, CA 95482  
Birch Lab 1

**Public invited via Zoom**  
<https://us02web.zoom.us/j/82233371018?pwd=REpHQmdIRHNxNG5NUIRsWVBwVHgrUTO9>  
**Meeting ID: 822 3337 1018**  
**Passcode: 050213**  
**One tap mobile**  
**+16694449171,,82233371018#,,,,\*050213# US**  
**+16699006833,,82233371018#,,,,\*050213# US (San Jose)**  
**Dial by your location**  
**+1 669 900 6833 US (San Jose)**  
**+1 253 215 8782 US (Tacoma)**

- ITEM 1     **WELCOME & INTRODUCTIONS**
- ITEM 2     **MINDFUL MINUTE**
- ITEM 3     **PUBLIC COMMENT ON NON-AGENDIZED ITEMS**
- ITEM 4     **CONSENT CALENDAR (ACTION)**  
Consent items, other than any pulled for specific discussion, are voted upon by a single motion without discussion.
  - Meeting Agenda
  - Meeting Minutes: September
- ITEM 5     **ANNUAL REPORT & PUBLIC HEARING (ACTION)**  
The Commission will review, discuss and approve the annual report. A public hearing will be held for comments. Per the California Health and Safety Code Section 130140 ©(1)(a)(iii), the Commission will hold a public hearing and approve/deny/modify the 2022-2023 annual report due to First 5 California by December 31, 2023.

- ITEM 6      ***INDEPENDENT AUDIT (ACTION)***  
The Commission with review, discuss and approve the independent audit. A public hearing will be held for comments. Per the California Health and Safety Code Section 130140 ©(1)(a)(iii), the Commission will hold a public hearing and approve/deny/modify the 2022-2023 annual audit due to First 5 California by December 31, 2023.
- ITEM 7      ***FIRST 5 VACATION ACCRUAL POLICY (ACTION)***  
Commission will review the updated Vacation Accrual Policy for F5 staff.
- ITEM 8      ***FIRST 5 FLOATING HOLIDAY POLICY (ACTION)***  
Commission will review the updated Floating Holiday Policy for new F5 staff.
- ITEM 9      ***ED AND STAFF UPDATES***
- Imagination Library is LIVE
  - Eligibility Wizard is LAUNCHED
  - Play Groups have STARTED
  - Childbirth Classes at Adventist start October 18<sup>th</sup>.
  - DHCS Round 3 Funding for wrap around services is ready to be SUBMITTED
  - Upcoming Community Trainings
    - Motivational Interviewing with Igor Koutsenok - On the Coast, October 24-25
    - Dr. MC McDonald, November 9
    - Triple P Stepping Stones Facilitator Training, November 13-15
    - Intro to Play Therapy, January 2024
    - Motivational Interviewing: Advanced Level with Igor Koutsenok, February or March 2024
- ITEM 10      **COMMISSIONER REPORTS, STAFF COMMENTS, ANNOUNCEMENTS, QUORUM CHECK & ADDITIONAL MATERIALS**

Upcoming Meetings  
Monday, December 18, 2023