



October 24, 2022
October Meeting Minutes
 Zoom Conference Call

Commissioners Present

Maria May	Bekkie Emery	Ben Anderson
John Haschak	Jenine Miller	

Commissioners Absent

Erica D’Anis	Sandra Applegate	
--------------	------------------	--

Public Present

Marissa Daniel	Megan Carson	Alex Rounds	Monica Galliani
Jade Aldrich	Townley Saye	Sariah Neff	Andres Alvarado
Mo Mulheren	Bonnie Boek	Jenna Flesch	

ITEM 1 WELCOME & INTRODUCTIONS

Commissioner Anderson called the meeting to order at 1:03 p.m. and welcomed participants. The Commission and staff made introductions.

ITEM 2 PUBLIC COMMENT ON NON-AGENDIZED ITEMS

Commissioner Anderson called for public comment on non-agendized items and opened the public hearing. No public comment was received. Commissioner Anderson closed the public hearing.

ITEM 3 CONSENT CALENDAR (ACTION)

- Meeting Agenda
- September Minutes

Motion to adopt the Consent Calendar separately from Minutes

Motion: Anderson, Second: Emery

Yes: Anderson, Emery, Haschak, Miller

Abstain: None

Absent:

Applegate &

D’Anis

Motion Passed

Motion to adopt the Minutes as amended by removing Erica D’Anis from Commissioners Present

Motion: Anderson, Second: Emery

Yes: Anderson, Emery, Haschak, Miller

Abstain: None

Absent:

Applegate,

D’Anis

Motion Passed

ITEM 4 Oath of Office for New Commissiner (ACTION)

ED Saye introduced Maria May as the new Commissioner to the commission and staff. Maria May is employed at Mendocino Coast Clinics as the Pediatric Clinic Site Manager. Maria May has worked for the clinic since 2005.

Commissioner Haschak administered the Oath of Office to Maria May.

ITEM 5 MEETING LOCATIONS (ACTION)

The commission must vote on the location of future meetings. Discussion regarding scheduling options ensued.

Motion to hold a hybrid meeting for December 2022.

Motion: Haschak, Second: Anderson

Yes: Anderson, Emery, Haschak, Miller, May

Abstain: None

Absent:

Applegate &

D'Anis

Motion Passed

ITEM 6 ED Update – ED Saye gave a presentation highlighting current events:

- Talk, Read, Sing! Books have arrived. Bundles will be organized and sent to designated pediatricians starting in January 2023
- RCS has drafted a letter of intent to formalize the transfer of the Sandbox to RCS. Contracts are being drafted while the audit is being conducted
- Staff has been working to establish a presence at farmer's markets in Willits and Ukiah and distributed 434 bags of outreach materials at Pumpkinfest, Head Start, and Boonville Harvest Festival
- Staff has started providing car seat inspections on the 2nd and 4th Wednesdays of each month
- Upcoming HOPE, Triple P Support, and State of the Child events are currently being developed
- The Pearl staff have completed 12 Triple P groups in their first quarter

ITEM 7 F5M Reimbursement of Commission Expenses Policy Update (ACTION)

ED Saye presented the proposed updated reimbursement of Commission expenses policy, which included updates to previously used language and policy regarding expenses made using electronic or online payments. Commissioner Anderson added a change to the language to not include any meal compensation on travel within a 20-mile radius of the main work location.

Motion to accept the Sick Leave Policy and Request Form as modified.

Motion: Haschak, Second: Anderson

Yes: Anderson, Emery, Haschak, Miller, May

Abstain: None
Absent:
Applegate,
D'Anis
Motion Passed

ITEM 8 Family Resource Center Renaming (ACTION)

ED Saye explained that Pearl Staff have reached the decision to rename the organization as Raise & Shine FRC. Commissioners expressed approval of the name change.

Motion to adopt the Community Navigator's Program.

Motion: Emery, **Second:** Haschak

Yes: Anderson, Emery, Haschak, Miller, May

Abstain: None

Absent:

Applegate,
D'Anis

Motion Passed

**ITEM 9 COMMISSIONER REPORTS, ANNOUNCEMENTS, QUORUM CHECK AND
ADDITIONAL MATERIALS**

Anderson - MCHC has hired a new CMO who will start in November.

Quorum Check for Next Meeting:

Executive Committee Meeting: January 9, 2022, from 4:00-5:00 pm via Zoom.

Commission Meeting: December 19, 2022, at 1:00-4:00 pm. Commissioners Anderson, Emery, May, and Haschak are available. Those absent will be polled and reported via email.

COMMISSIONER Anderson ADJOURNED THE MEETING AT 2:07 P.M.