



August 22, 2022
August Meeting Minutes
Zoom Conference Call

Commissioners Present

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| Erica D’Anis | Sandra Applegate | Ben Anderson |
| Lucresha Rentería | Jenine Miller | Bekkie Emery |

Commissioners Absent

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| John Haschak | | |
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Public Present

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| Marissa Daniel | Megan Carson | Alex Rounds | Monica Galliani |
| Jade Aldrich | Townley Saye | Maria May | |

ITEM 1 WELCOME & INTRODUCTIONS

Commissioner Applegate called the meeting to order at 1:03 p.m. and welcomed participants. The Commission and staff made introductions.

ITEM 2 PUBLIC COMMENT ON NON-AGENDIZED ITEMS

Commissioner Applegate called for public comment on non-agendized items and opened the public hearing. No public comment was received. Commissioner Applegate closed the public hearing.

ITEM 3 CONSENT CALENDAR (ACTION)

- Meeting Agenda
- July Minutes
- Financial Reports for March, April, May

Motion to adopt the Consent Calendar

Motion: Rentería, Second: Anderson

Yes: Anderson, Applegate, D’Anis, Miller, Rentería

Abstain: None

Absent: Emery,

Haschack

Motion Passed

ITEM 4 MEETING LOCATIONS (ACTION)

The commission must also vote on the location of future meetings. Commissioner Anderson suggested continuing to hold hybrid meetings. Discussion regarding scheduling options ensued.

Motion to hold a hybrid meeting for September 2022.

Motion: Anderson, Second: D’Anis

Yes: Anderson, Applegate, D'Anis, Miller, Rentería

Abstain: None

Absent: Emery,
Haschack

Motion Passed

ITEM 5 ED Update – ED Saye gave a presentation highlighting current events.

Commissioner Emery arrived at 1:16 p.m.



Optimal Child Health and Development

SMALL COUNTY AUGMENTATION GRANT

- FY 21/22 unused funds will roll-over to FY 22/23
- Expand breastfeeding awareness and support to identified high needs areas:
 - Round Valley
 - Anderson Valley

NEW KITS FOR PARENTS

- F5 Mendocino website portal is open and ready to receive orders. Please share with your partners and clients.



Quality Early Learning and Care Cont.

SANDBOX CHILD DEVELOPMENT CENTER

- Currently closed due to COVID exposure
- Undergoing transfer to RCS
 - 30-day closure notice has been given to parents in order to complete transfer process
- Child Care Licenses can be transferred to RCS
- State contracts can be subcontracted to RCS until they are up and running to take over the contract completely
- Currently in the process of securing general liability insurance



Quality Early Learning and Care

QCC/IMPACT

- QCC Consortium has recruited a new coordinator
- Focus remains on quality improvement rather than rating

TALK, READ, SING.

- “Family Book Bundle” has been released to support families and literacy in the home
 - Bilingual Books
 - Partnering with pediatricians and family practitioners to distribute to families
- F5 Mendocino’s Little Free Library
 - Little library has arrived and will be painted in new branded colors and installed outside of F5 office
 - Unveiling ceremony and blog post on F5 website



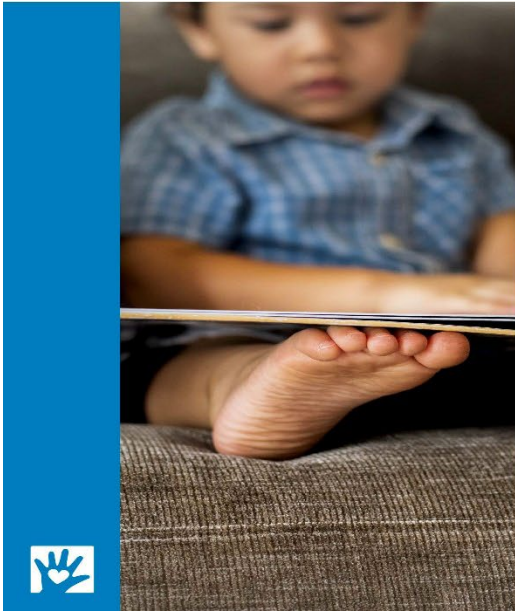
Inclusive Family Resilience

PARENT SUPPORT

- The Pearl Family Support (PFS) Staff have provided:
 - Community Resilience Model (CRM) training to MCOE educators
 - Completed FOUR parenting groups in June and July
 - Started TWO parenting groups in August
 - Planned an additional TWENTY parenting groups through March of next year

HOME VISITING COORDINATION GRANT (HVC)

- Alex Rounds will be providing a Home Visiting Consortium update and will preview some Home Visiting videos



Inclusive Family Resilience cont.

TITLE IV-E

- Trainings scheduled or plan to be scheduled:
 - Triple P Primary Care: **September 2-4**
 - Positive Indian Parenting: **September 12-15**
 - Triple P Peer Support: **Starting in October 2022 (Monthly)**
 - Community Resilience Model (CRM): **November 2022**
 - Triple P Transitions: **November 2022**
 - Triple P Seminar: **January 2023**
 - HOPE Training: **Jan/Feb 2023**
 - Parent Café: **February 2023**
 - Triple P Primary-Stepping Stones: **March 2023**
 - NICWA Conference: **April 2023**
 - Triple P Group: **May 2023**
 - F5 Mendocino State of the Child Summit: **June 2023**

ED Saye also presented the updated Triple P poster styles:



ITEM 6 Home Visiting Consortium Update – Perinatal and Early Childhood Support Coordinator Rounds described the newest outreach video project and demonstrated one of the videos to the Commission. She shared that the moving videos will be a great tool for outreach. Commissioners commended Rounds for her work. Commissioner Rentería suggested posting the video in places with public viewing screens such as the Board of Supervisors office. The link to the videos can be found below:

<https://vimeo.com/definitionfilms/review/739741992/d4840053b0>

<https://vimeo.com/definitionfilms/review/739741730/5dc41844bc>

ITEM 7 F5M Policy Update (ACTION)

ED Saye went over a new company car use policy made for all employees to sign before using the company vehicle. In response to a question from Commissioner Emery, Business Manager Flesch reported that F5M will specifically require a valid California State of license from each employee in order to operate the vehicle.

Motion to approve the F5M company vehicle policy as amended to add the requirement of a valid California State license.

Motion: Applegate, Second: Anderson

Yes: Anderson, Applegate, D'Anis, Emery, Miller, Rentería

Abstain: None

Absent:

Haschack

Motion Passed

ED Saye went over an updated retirement and vacation/sick time policy made for returning employees. Rather than requiring a returning employee to start with original vacation/sick/retirement benefits granted to each employee upon hire date, returning employees are granted benefits based on their accumulated time along with their new time. Updated vacation policy language includes: *"The Commission also recognizes the loyalty of returning staff, and so allows prior years of service to be considered in the calculation of vacation accrual rates an employee is eligible to receive [if the employee returns within five years of their last day worked]."*

Updated retirement policy language includes: *"First 5 Mendocino offers a retirement plan through Mutual of America to eligible employees, based on their classification, who have been continually employed continually for a minimum of twelve (12) months over their accumulated years of service and are over the age of twenty-one (21)."*

Motion to adopt the Retirement and Employment Benefits Programs as modified.

Motion: Anderson, Second: D'Anis

Yes: Anderson, Applegate, D'Anis, Emery, Miller, Rentería

Abstain: None

Absent:

Haschack

ITEM 8 Commissioner Recognition

Ed Saye led all in attendance in honoring Commissioner Rentería for her 18 years of excellent service for the Commission. Commissioner Rentería thanked all in attendance and spoke highly of her incoming replacement, Maria May. Commissioner Rentería was gifted a commemorative platter.

ITEM 9 COMMISSIONER REPORTS, ANNOUNCEMENTS, QUORUM CHECK AND ADDITIONAL MATERIALS

Emery - Reported that Social Services is increasing recruitment efforts considering current staffing difficulties. Social Services staff received over 60 interest cards for employment after tabling at the Redwood Empire Fair.

Rentería - Reported that vaccinations for 6-month-olds - 4-year-olds have started at the Mendocino Coast Clinics.

Quorum Check for Next Meeting:

Executive Committee Meeting: September 12, 2022, from 4:00-5:00 pm via Zoom.

Commission Meeting: September 26, 2022, at 1:00-4:00 pm. Commissioners Applegate, Anderson, Emery, and D'Anis (tentatively) are available. Those absent will be polled and reported via email.

COMMISSIONER APPLGATE ADJOURNED THE MEETING AT 2:05 P.M.