



PUBLIC HEARING and MEETING AGENDA

Monday, August 24, 2020 at 1:00 p.m.

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations.

Members of the public shall have the right to observe and offer public comment and can do so via teleconference. This altered format is in observance of the countywide mandated shelter in place order to address the threat of COVID-19.

Video Conference through Zoom:

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Meeting ID: 881 2854 7169

Passcode: 173093

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ITEM 1 WELCOME & INTRODUCTIONS

ITEM 2 PUBLIC COMMENT ON NON-AGENDIZED ITEMS

ITEM 3 CONSENT CALENDAR (ACTION) (pp. 3.1 – 3.7)

Consent items, other than any pulled for specific discussion, are voted upon by a single motion without discussion

- Meeting Agenda
- Draft June 12, 2020 Planning Meeting Minutes

ITEMS MAXIMUM EFFECTIVENESS

4 - 12 ITEM 4: FISCAL REPORT (ACTION) (pp. 4.1 – 4.28)

The Commission will approve or deny the fiscal report for April and May 2020.

ITEM 5: DRAFT CREDIT CARD PROCEDURE POLICY (ACTION) (pp. 5.1 – 5.4)

The Commission will review and approve/deny/modify the draft credit card procedure policy.

ITEM 6: DRAFT FAMILY SUPPORT SPECIALIST JOB DESCRIPTION (ACTION) (pp. 6.1 – 6.4)

The Commission will review and approve/deny/modify the draft Family Support Specialist job description.

ITEM 7: REVISED 2020-21 BUDGET (ACTION) (pp. 7.1 – 7.4)

The Commission will review and approve/deny/modify the revised 2020-21 Budget.

For further information or if you need disability modification or an accommodation to participate in this meeting, please contact Julie Fetherston at 707.462.4453 at least 48 hours prior to the start of the meeting

ITEM 8: EXTERNAL PARTNERS SURVEY RESULTS (p. 8.1)

Julie Fetherston, Interim Director, will present the external partners survey results.

ITEM 9: EQUITY STATEMENT & PROCESS FOR EQUITY PLAN (ACTION) (pp. 9.1 – 9.2)

The Commission will review a draft equity statement for FIRST 5 Mendocino. Julie Fetherston, Interim Director will direct a discussion about equity plan and an equity task force with representatives from underserved communities

ITEM 10: REVIEW AND DISCUSS COMMISSION SEATS (pp. 10.1 – 10.7)

The Commission will review the open and soon to be open seats and the requirements for filling those positions and discuss possible commissioners. They will also review expectations/duties of commissioners as per bylaws.

ITEM 11: STATUS REPORT ON EXECUTIVE DIRECTOR SEARCH (p. 11.1)

Julie Fetherston, Interim Director, will provide a status report on the Executive Director search.

ITEM 12: INTERIM DIRECTOR'S REPORT (pp. 12.1 – 12.9)

Julie Fetherston, Interim Director, will present her report to the Commission.

ITEM 13 CLOSED SESSION – PERFORMANCE EVALUATION (ACTION)

Per Gov. Code 54957(b), the Commission will conduct a performance evaluation of the Interim Executive Director during a closed session.

ITEM 14 RECONVENE OPEN SESSION – PERFORMANCE EVALUATION

The Commission will report out on any action taken during closed session.

ITEM 15 COMMISSIONER REPORTS, ANNOUNCEMENTS, QUORUM CHECK AND ADDITIONAL MATERIALS

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