



December 14, 2020
December Meeting Minutes
Zoom Conference Call

Commissioners Present

Paul Tichinin	Jim Flaherty	Sandra Applegate	Ben Anderson
John Haschak	Lucresha Rentería	Erica Baumker	

Public Present

Julie Fetherston	Maritza Villa	Alexandra Rounds	Megan Cavalli	Samantha Bond
Bonnie Boek	Jenna Flesch	Andres Alvarado	Jenine Miller	Gina Wermuth

ITEM 1 WELCOME & INTRODUCTIONS

Commissioner Tichinin called the meeting to order at 1:04 p.m. and welcomed visitors. The Commission and staff made introductions.

ITEM 2 PUBLIC COMMENT ON NON-AGENDIZED ITEMS

Commissioner Tichinin asked for public comment on non-agendized items and opened the public hearing. No comment public received. Commissioner Tichinin closed the public hearing.

ITEM 3 CONSENT CALENDAR (ACTION)

- Meeting Agenda
- DRAFT April 27, 2020 Commission Meeting Minutes
- DRAFT August 24, 2020 Commission Meeting Minutes
- DRAFT September 28, 2020 Commission Meeting Minutes
- DRAFT October 26, 2020 Commission Meeting Minutes

Commissioner Tichinin would like to remove the Meeting Agenda from the consent calendar to change the order of the items. He would like to move Item 8 to take place after Item 3.

Motion to adopt the meeting agenda which was pulled from the consent calendar as amended.

Motion/Anderson, Second/Flaherty (all ayes, no nays) Motion Passed.

A roll call of the Commission was taken.

Yes: Tichinin, Flaherty, Applegate, Anderson, Haschak, Baumker & Rentería

Commissioner Flaherty commented he had a change for the August meeting minutes as well in the October minutes. The suggestion is to hold the data information in the October minutes until they have fully researched the accuracy of it.

Motion to adopt the draft April 27, 2020, August 24, 2020, and September 28, 2020 Commission Meeting Minutes except for the October 26, 2020 Commission Meeting minutes so they can clarify the statistical information.

Motion/Flaherty, Second/Applegate (all ayes, no nays) Motion Passed.

A roll call of the Commission was taken.

Yes: Tichinin, Flaherty, Applegate, Anderson, Haschak, Baumker & Rentería

ITEM 8 UPDATE ON THE COUNTY AUDITOR (ACTION)

Commissioner Tichinin wanted to meet with the Commission to get consent/approval to send an email to the Board of Supervisors (BOS) and get a public hearing, with back up of their efforts over the last two years to try and mitigate or return to a reasonable fee from the auditor that they have had for the first 17 years they have been a commission. FIRST 5 Mendocino (F5M) recently received a new bill for \$41,900 which works out to about \$850 per check/transaction. Commissioner Anderson commented that \$32,289 is listed as “for information services” which they do not provide.

Commissioner Tichinin reviewed with the commission the work and discussions they have had with the auditor as well as with legal help. Executive Director, Julie Fetherston (ED Fetherston), mentioned they are already withdrawing the maximum amount and it would be helpful to create a timeline of what has been done and

when to provide to the BOS. Commissioner Haschak commented that it is unfair that F5M is being charged for a service they do not use.

**Motion to have Commissioner Tichinin proceed with the latest information and on behalf of the full commission send a request for a public hearing to the Board of Supervisors.
 Motion/Applegate, Second/Anderson (all ayes, no nays) Motion Passed.**

A roll call of the Commission was taken.

Yes: Tichinin, Flaherty, Applegate, Anderson, Haschak, Baumker & Rentería

Commissioner Flaherty mentioned the legal opinion they received was not listed in the group of documents and wanted to make sure that was intentional as he feels it should be included. ED Fetherston commented that it was said they have a legal right to manage their own funds and withdraw funds from the county treasury but nothing regarding next steps. Commissioner Tichinin commented he is wanting to ask the BOS to forgive them on prior bills, negate his seizure of their funds and to find a way to resolve this for future events.

ITEM 4 FISCAL REPORT (ACTION)

Commissioner Tichinin asked for questions on the fiscal report for September 2020. None were received.

**Motion to approve the September 2020 fiscal report as submitted.
 Motion/Haschak, Second/Flaherty (all ayes, no nays) Motion Passed.**

A roll call of the Commission was taken.

Yes: Tichinin, Flaherty, Applegate, Anderson, Haschak, Baumker & Rentería

ITEM 5 2019-20 INDEPENDENT AUDIT (ACTION)

ED Fetherston mentioned they used to have an accountant that did the reconciliation reports, but they retired and have not had an accountant since. She is wanting to reinstitute the procedure of having an outside second pair of eyes to go over the reports with a new accountant.

**Motion to accept the draft 2019-20 Independent Audit.
 Motion/Rentería, Second/Flaherty (all ayes, no nays) Motion Passed.**

A roll call of the Commission was taken.

Yes: Tichinin, Flaherty, Applegate, Anderson, Haschak, Baumker & Rentería

ITEM 6 2019-20 ANNUAL REPORT (ACTION)

Actual Expenses	\$1,596,015
Revenues	\$1,747,096
Prop 10 & 56	\$662,956
Grant Revenue	\$956,174
Misc. Revenue	\$118,223
Investment/Interest	\$9,743

	Tax Revenue	Grant Revenue	Misc. Revenue	Investment/Interest
Improved Parenting	170,313	338,458	11,055	591
Substance Abuse	48,336	-	-	168
Resiliency	295,619	602,174	12,412	1,025
Support Programs	5,158	5,450	7,274	18
Admin/Eval	143,530	10,092	87,482	7,942

Improved Parenting – 30% (\$462,772)

Served a total of 3,070 children and 337 parents. They served 55% of the eligible population in Mendocino County with IL where those children received at least one book. 193 kits were distributed to 8 providers. 132 caregivers participated in Triple P through 26 groups.

Decreased Substance Abuse – 3% (\$42,510)

Served a total of 17 children and 10 parents. They had one pregnant mother receive services through Ford Street Project (FSP) where it was a successful treatment. 90% of the treatments provided at FSP were successful; this is an increase of 45% from 18-19. They also served two fathers with both being successful. Commissioner Applegate wondered when FSP determined a treatment to be successful; it is when the patient completed their 45 day stay.

Increased Resiliency – 56% (\$875,450)

Served a total of 458 children and 1,225 parents. There was an 8% increase in children served by FRCs (county-wide) from 2018-19. 342 providers were trained with Title IV-E funding: 19% decrease from 18-19. Title IV-E hosted 22 Triple P Trainings, 5 Community Resiliency Model (CRM) trainings, the FIRST 5 Mendocino's State of the Child and MCOE's Reframe the Brain. They provided funding for 15 partners/ staff to attend the NICWA Conference remotely. These were provided countywide; 22% increase over 2018-19.

	Caucasian	Hispanic	Native American	Other	Unknown
Children – 3,545*	34%	35%	8%	10%	13%
Parents – 1,572	30%	39%	6%	3%	22%

*potential duplication with Imagination Library recipients and recipients of other services

Since they have not been doing direct service as well as having COVID-19 at the beginning of the year, there was a decrease in children served since the previous year.

Admin/Eval – 11% (\$1,050,918)

Motion to approve the 2019-20 Annual Report.

Motion/Haschak, Second/Baumker (all ayes, no nays) Motion Passed.

A roll call of the Commission was taken.

Yes: Tichinin, Flaherty, Applegate, Anderson, Haschak, Baumker & Rentería

ITEM 7 EXTENSION OF CURRENT STRATEGIC PLAN TO JUNE 2021 (ACTION)

ED Fetherston is asking the commission if they can extend the current strategic plan until June 2021. If approved, she will provide a timeline in January for the planning of the new strategic plan. She is hoping the extension will allow her to be able to gather accurate data and information to ensure the new strategic plan is up to date. The commission agrees it would be good to have the extension as many of them are having to go through the same thing and understand how difficult this year has been due to the pandemic. They believe having the accurate data and information is much needed to ensure they can continue to do a great job in the community.

Motion to extend the Strategic Planning process to December 31, 2021.

Motion/Haschak, Second/Anderson (all ayes, no nays) Motion Passed.

A roll call of the Commission was taken.

Yes: Tichinin, Flaherty, Applegate, Anderson, Haschak, & Baumker

ITEM 9 STAFF REPORT

Increase Family Resilience

Home Visiting Coordination Grant

They hired their new Home Visiting Coordinator. Alex Rounds joined F5M staff as of December 1st. Alex is a licensed midwife who is passionate about supporting families through pregnancy and early childhood. She is a big advocate for home visiting programs and is excited to facilitate the expansion and quality improvement of home visiting programs in the county. Their Home Visiting Consortium is excited to have her on board and have begun introducing her to their staff and programs. Welcome aboard Alex!

The Pearl Family Resource Center

The Pearl family support staff continue to provide direct support to families through Triple P parenting classes, and one on one support. Calls from the Pearl Family Resource Center line have been down, but we continue to receive referrals from our pediatric partners and have strengthened our referral process. Staff is developing a new outreach campaign to provide parent coping skills and additional information to help families access services.

Improve Parenting

Triple P Positive Parenting

Commissioner and Board of Supervisor member John Haschak is championing their proclamation to declare January Positive Parenting Month in Mendocino County for the 4th year in a row. Thank you, Supervisor Haschak.

Bonnie, Andres, and Megan attended the Positive Indian Parenting training November 30th – December 3rd, with 16 partners. The participating agencies included Sherwood Valley tribe, Consolidated Tribal Health, Indian Children and Family Preservation Program (lake county), HHSA Family Children Services, Pinoleville Pomo Nation, Round Valley Indian Health Care, and F5M. The training was a rich and productive collaboration for different agencies working with Native foster youth and families. As the data indicates, more support needs to be given to families in Mendocino County Tribal Communities and this training was a wonderful way to advocate

this support while building common language and collaborative relationships. The group requested an additional meeting in a couple months to continue to provide peer implementation support. Megan Cavalli suggested that FIRST 5 Mendocino hold a PIP peer support training in the future and will keep in contact with all participants. A couple of the participants were interested in taking a Triple P training as well to support countywide implementation and coordination. Overall, this training was a joy to attend and the information brought great insight and the connection to partnering agencies. As one participant said, "I am not Native, but after this training and building these relationships, I feel confident that I will be able to support parents in Tribal Communities in a deeper and more meaningful way".

Triple P Professional Development Training

The November Triple P Level 3: Primary Care training had fourteen participants, and all are on track for accreditation. Participants included representatives from Tribal communities, NCO Head Start, a school district and one pediatric provider, our own Commissioner Baumker. For those who missed the November training, another Level 3 will be held January 12th, 13th, and 27th with a half day for required accreditation on February 10th or 11th.

Maximum Effectiveness

Strategic Planning

The staff have been working on developing goals, objectives, and measurement indicators for the existing scope of work as per their October Commission discussion. Many programs have built in measurements as part of the contract deliverables, and the team has identified additional process and outcome indicators, to account for equity and inform our continuous quality improvement cycle. For example, Triple P groups and workshops have parent skill assessment and satisfaction surveys as part our contract deliverables which we use for internal assessment as well. In addition, they will be adding feedback from referral agencies to inform and improve our outreach and enrollment processes.

Advocacy and Collaboration

Quality Counts California (includes IMPACT)

State preschools remain closed and are supporting families through remote learning. Head Start and Private center preschools and Family Child Care Homes continue to operate throughout Mendocino County providing essential childcare to families with young children. COVID-19 licensing restrictions and prevention protocols have put additional mental and financial strain on those providers who have remained open, including the Sandbox Child Care Center. F5M and NCO Rural Communities Child Care (RCCC) continue to offer material support (diapers, wipes, cleaning supplies) through the First 5 California distribution. In addition, NCO Rural Communities Child Care program staff and MCOE QCC IMPACT coaches provide mentoring and professional development support for quality improvement activities. MOCE is hiring a new QCC manager this week which will provide additional system level support and coordination for quality improvement and parent support for all sites.

Samantha Bond attended the California Economic Summit on December 3rd – 4th and was pleased to report that one of the keynote speakers of the conference Stockton Mayor Michael Tubbs elevated the importance of investments in early childhood as part of a response to racial inequity and to create an equitable and inclusive economic recovery.

"If it's not the priority of elected leaders it won't get done. Racial equity is not a fad...we have to focus not on the child who has made it through racial disparities, but we need to focus on what we are doing from birth around racial equity." - Mayor Tubbs

ITEM 10 COMMISSIONER REPORTS, ANNOUNCEMENTS, QUORUM CHECK & ADDITIONAL MATERIALS

Commissioner Rentería mentioned they will be getting 975 doses allocated for this week and should be getting enough to give the booster shot to those same individuals. The County has not received their deep freezer yet to store the vaccine, but Adventist Health will be helping with the storage until they receive it. They have been approved to do testing again; 395 test kits per week once they receive them.

Commissioner Flaherty commented he received an email addressing the issue of ACES screening in clinics. It has a documented training program that is put on by Oakland Children's and UCSF with a curriculum on screening and assistance on billing for the services.

Quorum check for next meeting on January 25, 2020

Yes: Commissioner(s) Tichinin, Flaherty, Applegate, Anderson, Haschak, Baumker

No: Commissioner(s)
Tentative: Commissioner(s) Rentería

COMMISSIONER TICHININ ADJOURNED THE MEETING AT 2:49 P.M.