



February 24, 2020
Commission Meeting Minutes
MCOE – River Room

Commissioners Present

Ben Anderson	Jim Flaherty	Erica Baumker
Sandra Applegate	John Haschak	Tammy Moss Chandler

Commissioners Present Via Video Conference

Paul Tichinin	Lucresha Rentería
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Public Present

Jill Carey	Tatiana Cantrell	Linda Nagel	Julie Fetherston
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Item 1 Welcome & Introductions

Commissioner Anderson called the meeting to order at 1:16 p.m. and welcomed visitors. The Commission, guests and staff made introductions.

Item 2 Public Comment on Non-Agendized

Commissioner Anderson opened the public hearing and asked for public comment on non-agendized items. No comment public received. Commissioner Anderson closed the public hearing.

Item 3 Consent Calendar (Action)

- Meeting Agenda
- Draft Minutes from January 27, 2020 Commission Meeting

Commissioner Tichinin asked to remove the “Meeting Agenda” from the consent calendar and move Items 11, 12 and 13 to be after Item 4.

Motion to amend the meeting agenda to move Items 11, 12 and 13 to take place after Item 4.

Motion/Tichinin, Second/Applegate (all ayes, no nays) Motion Passed

A roll call of the Commission was taken.

Yes: Rentería, Tichinin, Haschak, Flaherty, Applegate & Anderson

Commissioner Anderson pointed out an error in the minutes; Executive Director Ibarra was referred to as “Chief Executive Director” and it is incorrect.

Commissioner Moss Chandler joined the meeting at 1:21 p.m.

Motion to approve the January 27, 2020 Commission meeting minutes as amended.

Motion/Anderson, Second/Applegate (all ayes, no nays) Motion Passed

A roll call of the Commission was taken.

Yes: Rentería, Tichinin, Haschak, Flaherty, Applegate & Anderson

Abstained: Moss Chandler

Item 4 Oath of Office for New Commissioner

Commissioner Anderson introduced Erica Baumker as the new Commissioner to the commission and staff. Erica works as a Pediatric Nurse Practitioner at the Adventist Health Pediatrics Clinic and has been

in the community for a little over a year. She is from Ohio where she completed her master's degree in nursing and working as community health nurse and research coordinator for community and school-based programs.

Commissioner Haschak administered the oath of office to Erica Baumker.

MAXIMUM EFFECTIVENESS

Item 11 **Closed Session – Interim Director Interview**

Per Gov. Code 54957(b), the Commission will conduct an interview of candidate.

Item 12 **Closed Session – Interim Director Interview (Action)**

Commissioner Anderson reconvened in open session at 2:21 p.m. Commissioner Anderson reported out that the Commission unanimously agreed to make an offer for the Interim Executive Director position to the potential candidate for a period of up to six months.

Item 13 **Executive Director Transition and Recruitment (Action)**

The current Executive Director will be directed by the Commission to work with the Executive Committee for the next steps of schedules, salary and all the details for employment. Commissioner Rentería offered to have the application process such as job descriptions, review applications and the interview process to go through her Human Resources office to avoid any conflict.

Motion to approve Commissioner Rentería's Human Resources Department at the Mendocino Coast Clinics to do the next steps of recruitment of the permanent Executive Director position and to work with the Executive Director and the Executive Committee.

Motion/Applegate, Second/Moss Chandler (all ayes, no nays) Motion Passed

A roll call of the Commission was taken.

Yes: Rentería, Tichinin, Haschak, Baumker, Moss Chandler, Flaherty, Applegate & Anderson

Item 5 **Fiscal Report (Action)**

Based on the balance sheet, they are doing well on funds at the County (over \$272,000) and at the Savings Bank account (\$69,000). As of December 2019, they have received July and August Prop 10 funding and Prop 56 funding in January (does not reflect on current fiscal report).

Motion to approve the fiscal report for December 2019

Motion/Haschak, Second/Flaherty (all ayes, no nays) Motion Passed

A roll call of the Commission was taken.

Yes: Rentería, Haschak, Baumker, Moss Chandler, Flaherty, Applegate & Anderson

Abstained: Tichinin & Moss Chandler

Item 6 **Next Steps for Long Term and Strategic Planning (Action)**

Executive Director Ibarra started this conversation in 2018 and presented options to the commission from several people about what they should do with the Family Resource Centers (FRCs).

Setting the Context: Where Are We Now?

FY 2018-19

- | | |
|----------|---|
| 08.27.18 | Begin long term planning conversation |
| 11.05.18 | Review originating documents, revenue projections and obligations <ul style="list-style-type: none">▪ FY 2018-20 No Reserves & Need to cut Prop 10 Spending, Staff Wages & COLAs to increase through 2023 |
| 12.17.18 | Review how funding was spent since 2003 |

- 03.25.19 Zuieback report out on one-on-one interviews with Commissioners
- 05.17.19 Explored options for existing programs (Sandbox, FRC & IL)

FY 2019-20

- 07.29.19 Considered multiple option for Sandbox & FRC
- 08.26.19 Staff proposal for Raise & Shine Family Centers & additional option for Sandbox
- 09.23.19 ED's recommendations to develop the Raise & Shine Family Centers
- 10.07.19 Joint Emergency Meeting R&S and F5M – possible closure of Sandbox

Staff questions were around distinguishing the identity of F5M and R&S. When laid out, F5M and R&S have some overlap. The Pearl FRC staff is F5M staff, they share board members and the ED serves as the CEO on the nonprofit side.

Staff Concerns: Where Are We Going?

<p>01</p> <p>Declining Proposition 10 – urgency to shift expenses away from Prop 10</p>	<p>02</p> <p>Crafting identity of FIRST 5 Mendocino and developing Raise & Shine</p>	<p>03</p> <p>Third party to assist with strategic planning may radically shift our direction</p>	<p>04</p> <p>We need to do a better with data collection & evaluation</p>	<p>05</p> <p>Loss of ED during critical planning time & onboarding new ED that does not know the work and efforts put in thus far</p>
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Management Team Recommendations

They have moved towards changing the name from the ARC Family Resource Center to The Pearl Family Resource Center.

Our Values

- ❖ Prioritizing the health and welfare of children
- ❖ Empowering & amplifying the voices of children, families, and the community
- ❖ Being culturally responsive, respectful, and ethical
- ❖ Holding ourselves to the highest standards of quality

Our DRAFT Mission

FRIST 5 Mendocino works to facilitate change that support families with young children through advocacy and enhancing systems.

Our Approach

- ❖ Advocacy; voice for 0-5
- ❖ Policy Influencer
- ❖ Alignment with First 5 Network
- ❖ Enhance Systems
- ❖ Facilitate Change
- ❖ Data Collections
- ❖ Best Informed on 0-5 Advancements

Our Strategy

- ❖ Attend meetings & speak up!
- ❖ Model healthy collaboration
- ❖ Target audience(s)
- ❖ Impact driven
- ❖ Educate

They are wanting this to be a five-year projection. They are wanting what they do and what they want to do and how they want to categorize them together to be narrow and expansive. They came up with Child Health & Development, Family Strengthening and Community Strengthening.

Child Health & Development

Our Goals

Mental Health	Nutrition	Kindergarten Readiness
<ul style="list-style-type: none">▪ Influence policy▪ Convene Early Mental Health Collaborative▪ Enhance the seamless of services	<ul style="list-style-type: none">▪ Breastfeeding<ul style="list-style-type: none">- Work with employers▪ Childhood Obesity<ul style="list-style-type: none">- Influence policy	<ul style="list-style-type: none">▪ Systems building

Family Strengthening

Our Goals

Parenting

- Train new Positive Parenting Program (Triple P) Facilitators
- Train new Positive Indian Parenting Facilitators (PIP)
 - Collaborative with ICWA & FCS
- Provide peer support to Triple P and PIP Facilitators
- Build capacity for Raise & Shine to manage Triple P Mendocino and PIP groups

Community Strengthening

Our Goals

Mental Health	Services
<ul style="list-style-type: none">▪ Train CRM Facilitators	<ul style="list-style-type: none">▪ Fund & build capacity for all 8 Family Resource Centers▪ Build the capacity of Raise & Shine Nonprofit▪ Build the capacity for The Pearl Family Resource Center

Item 7 **DRAFT Pregnancy, Breastfeeding & Cannabis Brochures** (*Action*)

Executive Director Ibarra reflected on the brochure creating process that started in December 2018. On page 7.4 – 7.5 of the packets, provided for the commission is the brochure that was created by Interim Health Office Noemi Doohan with help from Dr. Flaherty and State Public Health Officer and Director, Dr. Karen Smith. The brochure provided on page 7.2 – 7.3, is the version created from multiple drafts and edits of previous brochures. A few grammatical errors were found on the brochures.

It was commented that businesses should advertise any information about effects their products have on women who are pregnant or breastfeeding. Jade Aldrich asked about including information on vaping since it is something that is recognized as being “safer”.

The Commission thanked Samantha Bond, Public Relations Manager, on her hard work on creating the brochures.

Motion to approve the draft brochures until the grammatical errors are fixed and include information on vaping

Motion/Flaherty, Second/Baumker (all ayes, no nays) Motion Passed

A roll call of the Commission was taken.

Yes: Tichinin, Rentería, Haschak, Baumker, Moss Chandler, Flaherty, Applegate & Anderson

Item 8 Update on A-87 Charges from Mendocino County and the Outside Account for Accounts Payable (Action)

The Executive Committee reviewed the draft letter addressed to the Auditor which lists out three concerns they have.

1. Refusal to disburse \$200,000 to FIRST 5 Mendocino based on legal action taken by the duly appointed Commission
2. Excessive A-87 fees charged to FIRST 5 Mendocino that the Commission does not authorize and holds to be a misuse of public funds
3. The unauthorized seizure of \$15,585 from the FIRST 5 Mendocino's fund held at the County for 2017-18 A-87 fees

The Executive Committee directed ED Ibarra to ensure that they are on solid legal footing before sending the letter in. She has been in contact with James Harrison, Attorney at Law with Remcho Johansen & Purcell LLP. He is the attorney for First 5 Associate of California and for First 5 Sonoma where he recently assisted them in moving their funds outside of the county. He verbally stated that they are within their rights to hold funds outside the county. ED Ibarra sent him the letter to review but has not heard back from him yet.

Once the attorney reviews the letter, it will be sent to the Auditor and then hopefully have the meeting set up to discuss the fees. ED Ibarra also met with CEO, Carmel Angelo; she said she would speak to the auditor about suspending the bill for this year.

Motion to have the Executive Director continue the previously established course of action and get consultation from the attorney and approve the Executive Committees recommendation

Motion/Anderson, Second/Flaherty (all ayes, no nays) Motion Passed

A roll call of the Commission was taken.

Yes: Tichinin, Rentería, Haschak, Baumker, Moss Chandler, Flaherty, Applegate & Anderson

Item 9 Executive Director's Report

Increase Family Resilience

• ***Convener & Connector & Educator***

- ***Reframe the Brain*** – Community Education Manager, Megan Cavalli, Programs Assist, Bonnie Boek, & Triple P Educator, Jade Aldrich, facilitated sessions at the Reframe the Brain workshop held in Ukiah on Saturday, February 1, 2020. Megan led a session on Triple P, Bonnie and Jade led a session on Community Resilience Model. This workshop was targeted toward educators. FIRST 5 Mendocino was a sponsor for this training.
- ***ACES Aware Grant***– FIRST 5 Mendocino County Public Health supported the regional grant application from Humboldt County Public Health for the ACES Aware Grant to serve as a convener and educator for Medi-Cal providers who will be conducting ACEs screening. If approved, the grant will serve Humboldt, Del Norte, and Mendocino Counties.

Maximum Effectiveness

• ***CONNECTOR & SYSTEMS BUILDER***

- ***Proposition 10*** – The California Department of Tax and Fee Administration (CDTFA) has fully reconciled July and August and are working to reconcile September and October. The adjustment will be reflected in the February revenue transfer. This is scheduled to go to the State Controller by March 10, 2020. January revenue will be received before December as CDTFA discovered an error in December calculations.

- ***Healthy Mendocino***– ED Ibarra is the Chair of the Healthy Mendocino Advisory Council. She has been working with the staff to ensure the work is meeting the needs of HM Funders. ED Ibarra assisted the team to define how they will approach the work and HM's identity.
- the second advisory council convening was held on Wednesday, January 29, 2020 during this meeting the goals and strategies for the workforce development initiative were narrowed down to the achievable goals by June 30, 2020.

Advocacy

- **ADVOCATE**
- ***2020 First 5 Advocacy Day/Día de los Niño's*** – April 20-21, 2020 in Sacramento. Registration: <http://events.r20.constantcontact.com/register/event?oeidk=a07egwanfmtf6b3c36f&llr=8uod9fdab>
- ***California State Association of Counties (CSAC)*** – On Wednesday, February 12, 2020 First 5 Association Interim Executive Director John Sims and Policy Director argot Grant Goud met with CSAC Human Services Committee. CSAC is interested including early childhood development in their policy platform. They are concerned about sustainability of First 5 Investments and want to explore how the Governor's childhood agenda align with First 5' priorities.
- ***Vaping Tax*** - First 5 Association Executive Committee unanimously voted to move forward with a budget ask around the new Nicotine-Based Vaping Tax The ask is to apply the current tax structure on vaping products to the new nicotine-based tax, where Proposition 10 receives 14.8% of funding. The Nicotine-based Vaping Tax, as proposed n the January Budget, will take effect on January 1, 2021. F5AC is drafting a strategy on how best to engage with elected.

Raise & Shine Nonprofit Update

The Sandbox

ENROLLMENT

As of February 18, 2019, there are 34 children currently enrolled at the Sandbox.

- 27 children in the preschool classrooms, 16 children on subsidies and 2 foster care children.
- 7 children in the toddler room, 5 on subsidies, 1 foster care child. There are 3 pending enrollments.

NEW HIRES

- Brenda Valdez was hired as a Substitute Teacher and is working at the Coyote Valley site two days a week. She started on January 22, 2020.
- Virginia Velasco was hired as a Substitute Teacher. She started on February 10, 2020.
- Anthony Gournou was hired as a Preschool Teacher. He starts on February 19, 2020.

LEASE

CEO Ibarra and Sandbox Director Cantrell will meet with Ukiah United Methodist Church representatives on Thursday, February 20, 2020 to begin lease negotiations. The lease will then be presented to the Raise & Shine Nonprofit board for review and approval.

The Pearl Family Resource Center (FRC)

DIFFERENTIAL RESPONSE CASELOAD

As of February 18, 2020, there are 7 active and 2 pending cases. Pending cases mean that the client has not yet agreed to engage.

WALK-INS

Staff is working with 3 families as of February 18, 2020.

Announcements

- **Thursday, March 5, 2020** – Executive Director Ibarra's last day

- **Monday, March 9, 2020** – Executive Committee meeting at 166 E. Gobbi St. and by conference call
- **Monday, March 23, 2020** at 1:00 p.m. – Commission Meeting in Ukiah

The Commission and staff thanked Roseanne Ibarra for her hard work for the past three years and wish her luck in her future and her new role.

Item 10 **Commissioner Reports, Announcements, Quorum Check & Additional Materials**

Commissioner Rentería commented that the hospital on the coast will be closing their labor and delivery department on March 31, 2020.

Commissioner Anderson commented MCHC has hired Scott McFarland as their new CEO.

Quorum check for next meeting

Yes: Commissioner(s) Anderson, Tichinin, Rentería, Applegate, Flaherty & Baumker

No: Commissioner(s) Haschak & Moss Chandler

Tentative: None

Commissioner Anderson adjourned the meeting at 3:58 p.m.